

Charitable Incorporated Organisation No: 1156302

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# **Current Opportunities**

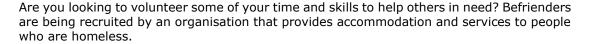
**Volunteer Centre West Berkshire** provides free impartial information advice and guidance about volunteering throughout West Berkshire. At our central offices in Newbury we provide a confidential space where you can chat without obligation about how to get involved in your community. With around 300 different volunteering opportunities we are always able to come up with something fun and interesting for you to consider.

For further information on an opportunity/opportunities in this list, please complete our <u>online form</u>, quoting the relevant reference number/numbers.

Administration	Health and Hospitals
Animals	Heritage, Museums & the Arts
Befriending, Mentoring or Support	Information, Advice or Guidance
Children & Young People	IT IT
Committee Work & Trusteeship	Local Events
Disability	Marketing, PR and Media
Driving	Older People
Education and Literacy	<b>Practical Work</b>
Environment and Outdoors	Retail and Charity Shops
Families	Sports and Fitness
Fundraising and Finance	



#### Activities Volunteer/Befriender Newbury





Volunteers will work with clients on activities that the client has chosen. These may be recreational (football, boxing, swimming, yoga, cookery and walking for example) or designed to enable them to get paid employment (for example numeracy and literacy).

Time commitment is flexible depending on you and the activity. The role would suit volunteers with good communication skills and the ability to work as part of a team. (Ref: NY2101)

#### **Activities Volunteers** Newbury

A Newbury-based charity offers a whole host of creative activities to young people and adults with learning disabilities. Volunteers are being recruited to help with the facilitation of the sessions.



Activities include drama, dance, film-making, music and singing, games, art and craft, photography, IT and independent living skills. Classes run on weekdays from 9am - 3pm, and also on Monday and Friday evenings. Volunteers commit to a full or half day/evening.

No special skills are needed, just punctuality and a caring attitude. The charity offers a supportive environment for volunteers, who are encouraged to learn skills and share their experiences with others. (Ref: NY1154)

#### **Activity Support** Volunteer -Parent/Carer Drop In Group Newbury

A local charity offers support to families affected by autism and learning difficulties. The charity runs a monthly drop-in session for parents and carers in Newbury (on a Friday morning, 10-11:30), for which volunteers are needed.



Volunteers will listen and support parents/carers who may be feeling overwhelmed and isolated. You will help attendees socialise and connect with others in a friendly and supportive environment and signpost them to other organisations if needed.

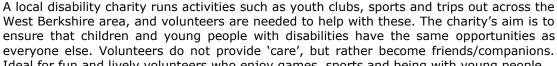


The role would suit empathetic volunteers with a sense of humour. (Ref: NY2421)

#### **Activity Volunteers** West Berkshire

Would you like to volunteer as a friend/companion to children and young people with physical or sensory disabilities, as they take part in different activities?





Ideal for fun and lively volunteers who enjoy games, sports and being with young people. Timings are 4.45-6.30pm every Tuesday in Newbury and 5.15-7.15pm every other Friday

in Thatcham. (Ref: NY1835)

#### **Activity Volunteers** Newbury

Volunteers aged 14+ are needed to provide support to children with additional needs while they access play activities. In this role, you will be supporting play, helping the children take part in activities such as cooking, craft activities and sensory play.



Sessions can be a couple of hours after school, Saturdays from 10am-2pm or a 6 hour day or longer in school holidays. Induction and training are provided, and volunteers can use hours towards their Duke of Edinburgh Award. (Ref: NY2312)





# Additional Services Coordinator

West Berkshire





A local charity provides essential support for those with a short-term food need. Alongside providing emergency food parcels, the charity runs additional support services such as holiday clubs, cookery and budgeting courses and sessions with trained experts such as debt advisors.

In this role, you will be responsible for the successful running of sessions, be prepared to lead activities and facilitate discussion and create a friendly and welcoming atmosphere. This opportunity also involves finding suitable venues to run sessions in and taking responsibility for logistics and record keeping.

Time commitment is around three hours a week (flexible times and days) and volunteering can be from home or the charity's warehouse. The role would suit an empathetic and organised volunteer who enjoys being part of a team. (*Ref: NY2452*)

# Admin Support Volunteer

West Berkshire





Support the head office of a national cancer charity by becoming a home-based Admin Support Volunteer. The charity aims to bring chemotherapy treatment closer to the homes of cancer patients.

The role involves a variety of admin tasks, such as mini projects or database cleansing. This opportunity would suit energetic and proactive volunteers, with good communication and organisational skills. You can share your skills at a time is convenient for you. (Ref: NY2352)

#### Adult Helpers Compton





Could you help girls grow in confidence, have adventures and learn new skills? Volunteer Adult Helpers are needed to support with Girl Guiding activities in the Compton area. You don't need any experience in Guiding – just enthusiasm and a desire to have fun!

Whether you can offer help for an evening every two weeks or would like to support every week, any level of help is welcome. There will be the opportunity to take an active role in planning and delivering activities, as well as working towards a leadership qualification. Volunteers are required on Monday evenings. (*Ref: NY2250*)

#### Adventure Leaders Newbury, Hungerford





Help young people around West Berkshire explore outside safely and have a great time! The local Scout groups would like to hear from volunteers who could assist young people with gaining skills for life through problem solving, working in a team and leading.

Volunteers should enjoy learning new skills and working as part of a team.

Help is required in Wash Common (Beavers and Cubs), central Newbury (Beavers and Scouts), Hungerford (Cubs and Scouts) and Shaw (Explorers). There is also a need for a Newbury group chair for someone who would like to support behind the scenes. (Ref: NY2161)

# Adventure Leaders Thatcham, Cold Ash,

Thatcham, Cold Ash Compton



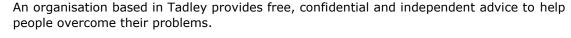


Help young people in Thatcham, Cold Ash and Compton explore outside safely and have a great time! The local Scout groups would like to hear from volunteers who could assist young people with gaining skills for life through problem solving, working in a team and leading.

Volunteers should enjoy learning new skills and working as part of a team.

Help is required for Beavers and Scouts (Thatcham), Cubs (Cold Ash) and Beavers (Compton). *(Ref: NY2162)* 

# **Advisor** Tadley





Generalist advisors are sought in order to undergo the thorough training programme with a view to volunteering two half days per week.

The role would suit volunteers with non-judgemental communication skills, an interest in people and a willingness to learn. *(Ref: NY2354)* 

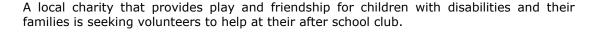
#### Advisor – Carers Team Newbury



Are you friendly and approachable? Can you explain complex issues in an understandable way? A Newbury-based charity provides free and confidential advice to everyone on their rights and responsibilities, and is looking for new volunteers to join its carers team.

This opportunity involves supporting clients both face-to-face and on the phone dealing with issues around disability benefits. The role includes phoning clients in response to them asking for help, working with a supervisor to decide the best way forward, helping the client complete a form for disability benefits or to ask for reconsideration of benefits, referring to the general team if the client has further issues and recording details of interviews. Time commitment is ideally seven hours a week, spread over one or two days (the service is open to clients Monday to Wednesday). (Ref: NY2461)

#### **After School Club** Support Assistant Thatcham







The role involves helping engage the children in fun-filled play opportunities, supporting before, during and after the session. Volunteers will help children within groups or one-toone. Other duties include cleaning and tidying and setting areas up.

This opportunity is available on Mondays, Wednesdays and Thursdays during term-time, 15:30 to 17:30. This role would suit reliable, patient and non-judgemental volunteers who are willing to learn skills. You can volunteer for this role from age 14. (Ref: NY2490)

#### **Animal Team Volunteer** Hampstead Norreys



A local visitor attraction is home to various species of fish, primates, birds, reptiles, amphibians and invertebrates. Volunteers with a caring attitude are being recruited to join the organisation's animal team.

Duties include various aspects of animal husbandry, food preparation, enclosure maintenance and lots of physical work. Volunteers must be happy with getting dirty and handling creepy crawlies! A background in animal care would be an advantage, although not essential as training will be given. Time commitment is one set day per week. (Ref: NY24)

#### Appeal Volunteers West Berkshire



Volunteers are being recruited to coordinate the Poppy Appeal locally. Responsibilities could involve contacting local organisations and arranging delivery of poppies, recruiting and organising collectors, arranging fundraising events and collections, and delivering poppies and tins.

The 2023 fundraising period runs from 26<sup>th</sup> October – 12<sup>th</sup> November, and volunteers will receive training and support. (Ref: NY1018)

#### App Support Volunteer Newbury





A Newbury GP surgery has recently implemented a new IT booking system. Some patients have had difficulty using it A project is therefore being implemented for volunteers to provide guidance on using the new app to those patients who wish to learn.

Currently, volunteering would be short-term, over one or two Saturday morning sessions or after the core surgery hours. You might present a session on booking on a phone or iPad, demonstrate how to use the app in real time or answer questions. The role would suit someone with a friendly and patient manner and good IT skills. (Ref: NY2493)

#### **Area President** West Berkshire



Have you led teams in a voluntary, business or public sector environment? An organisation that provides and trains first aiders is seeking an area president. In this role, you will champion and support volunteering, and promote the work of the organisation in the community, alongside building relationships with other local organisations.

The role is for an initial term of three years, with the time commitment expected to be 1-2 hours a week. The role would suit someone with excellent diplomacy and influencing skills, an ability to identify new opportunities and partnerships and who enjoys supporting others. (Ref: NY1936)

## Art Hub and Ancillary Café Volunteer

Newbury





A local charity which advances education and appreciation of the arts is looking for volunteers to help in its small café in Newbury. This will involve chatting to patrons, serving drinks (after training on the barista machine) and cake, clearing tables, washing up and helping ensure the smooth running of the café. You would take payments for café sales and potentially art sales. There are also opportunities to help with exhibitions and events.

The café is currently open Friday through to Sunday and they normally work on a four-hour shift (9:30-13:30 and 12:30-16:30). The role would suit good communicators with a sense of humour who enjoy working in a team. (Ref: NY2476)

# Assembler of tactile books for blind children

A charity based in Kingsclere makes books accessible to blind and partially sighted children.









The charity is looking for volunteers to carry out a range of assembly tasks in the production of their books. The role involves pressing the plastic raised tactile images using a simple machine, cutting and punching pages for assembly into books, laminating and comb binding and completing repairs.

Production room sessions are approximately 3 hours, during Monday-Thursday 9am-4pm at the charity's office in Kingsclere. The role would suit volunteers with an eye for detail and quality, and training will be provided. (Ref: NY2265)

#### **Assistant Section Leader - Beavers** Hungerford





A Beaver group in Hungerford gives children aged 6-8 the opportunity to enjoy fun and adventure while developing skills for life. The group is looking to recruit an Assistant Section Leader to help run the sessions, assist with preparing and delivering activities, and planning an exciting programme for the term. Sessions contain a mixture of games and themed activities, indoors and out. There is also the opportunity to be part of camps and other offsite events.

Time commitment is Tuesdays, 6:00-7:15pm (term time only) with occasional special events at weekends and during school holidays. Volunteers need to be ready to engage and encourage young people. You don't need to be an expert in everything, just ready to learn alongside them. (Ref: NY2441)

#### Assistant Section **Leader - Scouts** Hungerford





A Scout group in Hungerford gives children from 10 and a half years old the opportunity to enjoy fun and adventure while developing skills for life. The group is looking to recruit an Assistant Section Leader to help run the sessions, assist with preparing and delivering activities, and planning an exciting programme for the term. Sessions contain a mixture of games and themed activities, indoors and out. There is also the opportunity to be part of camps and other off-site events.

Time commitment is Fridays, 7:00-9:00pm (term time only) with occasional special events at weekends and during school holidays. Volunteers need to be ready to engage and encourage young people. You don't need to be an expert in everything, just ready to learn alongside them. (Ref: NY2442)

## Association Visitor

West Berkshire





Make a real difference to the lives of people living with Motor Neurone Disease by volunteering as a visitor for the local branch of an MND charity. In this role, you will offer emotional support to people living with MND and their families, provide information and help people access services/support.

Time commitment is flexible, with a minimum commitment of 2-4 hours a week. The role would suit volunteers who can work as part of team, liaise with health and social care professionals and develop supportive relationships. (Ref: NY2145)

#### At Home Library Service West Berkshire

Would you like to help make the world of reading accessible to people who are unable to access their local library due to disability or illness?









A local service is looking for a volunteer to select books from the library in Newbury on a Wednesday on a three weekly basis. You would then make home visits to deliver the books to local residents. These visits can be made at a time suitable for the volunteer and the borrower. You will need access to your own car (a mileage allowance will be paid).

Good interpersonal skills and empathy are essential, and a love of books would be an advantage. (Ref: NY61)

#### At Home Tactile Picture Painter for books for blind children West Berkshire







If you are creative and have an eye for detail, you may be interested in a volunteer role with a charity based in Kingsclere that creates and publishes books for people who are blind or partially sighted.

The charity is looking for home-based painters to paint simple, raised, plastic tactile pictures that go in their children's books. All materials will be provided, and the time commitment is 3+ hours per week.

Volunteers need to be able to paint precisely. Project packs will be picked up from the charity's office and brought back following completion (office hours are 9:00-4:00, Monday-Thursday). (Ref: NY2264)

#### **Awareness & Activities** Volunteers

West Berkshire







A national charity dedicated to supporting people with Crohn's and Colitis is seeking volunteers to join its local team.

Volunteers will help with events to raise awareness of the conditions. The role would suit proactive volunteers who are willing to travel to events. Time commitment is approximately three hours per week, usually on weekday evenings and weekends, however the role is really flexible. (Ref: NY1668)



#### **Backroom Sorters** Newbury

A Newbury charity shop dedicated to fighting poverty and inequality is seeking backroom sorters.



Behind the scenes, a lot goes on to help the shop sell over one thousand pounds worth of goodies every week. In this role, you'll help sort donations, research and price goods, stock the shop floor and display items for sale.

The role would suit reliable volunteers who enjoy meeting people and perhaps have a love of fashion or homewares. (Ref: NY2288)

#### **Beaver Leader** Newbury





A Beaver Scout Colony which meets in Newbury on Tuesday evenings (6:15-7:30pm) during term time is looking for volunteers to help with running the group. The role involves assisting with managing and leading the group, and planning the delivery of the programme. You will help ensure that safe, exciting and stimulating activities are provided for the 6-8 year olds attending. You'll also actively support and promote the achievement of badges, and ensure every young person in the group has the opportunity to attend at least one nights away experience each year.

The role would suit someone who enjoys being part of a team as well as having a laugh. Training will be provided. As well as the weekly sessions, there are two or three leaders meetings a year and a group outing or camp once a year. (Ref: NY2432)

#### Befriender West Berkshire

Could you be a friend to an older person in West Berkshire? Volunteer to visit someone who is lonely or can't get out much.



As a befriender, you will visit the person regularly in their home, building up a long-term relationship with them. During a visit you will spend quality time talking and listening - you may play cards or games, do craft activities or take a short walk if the person is mobile.

Visits are usually 1-2 hours a week in the daytime. The role would suit kind, caring and friendly volunteers. You will be given training and ongoing support. (Ref: NY78)

#### Befriender 'In Home' Tadley

A charity supports people with learning disabilities and autism, who may also have sight loss, to realise their goals each and every day.



As an 'In Home' befriender, you will play an important role by providing companionship to someone the charity supports, visiting them in the home in Tadley and doing activities they enjoy. These might include chatting over a cup of tea, reading books and playing board games.

Opportunities are available supporting both children/young people and adults. Timings are flexible according to your availability, however a regular commitment would be appreciated, even if only once a fortnight. The role would suit friendly volunteers who love to chat. (Ref: NY2382)

# Befriender 'Out and About'

Tadley







A charity supports people with learning disabilities and autism, who may also have sight loss, to realise their goals each and every day.

As an 'Out and About' befriender, you will play an important role in the lives of the people the charity supports, by being a reliable companion to attend activities they enjoy taking part in. This might include going for a walk, attending a concert, going to the cinema or going out for a coffee or meal.

Opportunities are available supporting both children/young people and adults. Timings are flexible according to your availability, however a regular commitment would be appreciated, even if only once a fortnight. The role would suit friendly volunteers who love to chat. (**Ref: NY2383**)

### Befrienders

West Berkshire





A befriending service in West Berkshire helps make a difference to those with life-limiting conditions.

As a befriender, you'll provide companionship to people during a difficult time in their lives and enable them to do the things that matter to them. This could include offering companionship, sharing activities and helping with small practical tasks. Time commitment is at least one hour a week. Individuals need to have a warm and caring approach. Full training, support and mentoring are provided. (*Ref: NY866*)

# Bicycle Counter

West Berkshire



A local organisation aims to get more people cycling as a form of transport. Three times a year, in February, June and October, they carry out a cycle count on behalf of the council.

A counter commits to one, but preferably two hours per count site. You can count more than one site if you wish to, as counts can be performed on a Tuesday, Wednesday or Thursday. You will be provided with detailed instructions and a map of the site you are counting. In February and October the counting time is between 7:30 and 9:30am. In June it is between 7:30 and 9:00am. The count involves marking down each cyclist that passes through a specified area, and details such as the direction they are going and if they are wearing a helmet.

There are 17 count sites, with locations in Newbury, Thatcham, Theale, Hungerford, Calcot, Tilehurst and Purley. *(Ref: NY2470)* 

#### **Boat Trip Crew** Newbury





If you enjoy the canal or boating, then this is the opportunity for you! Friendly and welcoming volunteers are needed to crew boat trips for the public that run from the Newbury Wharf each weekend and Thursdays during the season, as well as private charters anytime. There are opportunities to get involved with tasks ranging from serving in the galley, operating the lock and even driving the boat!

No special skills are required and training will be provided. Ideal if you have a good level of physical sical fitness and enjoy working as part of a team. (*Ref: NY1287*)

#### **Branch Chair** Calcot





The local branch of an MND charity is looking for a Branch Chair, to be responsible for the different activities being undertaken by branch volunteers, and to give a sense of continuity to their work. This role involves planning, preparing and facilitating committee meetings; ensuring appropriate decisions are made; supporting branch volunteers in planning and coordinating activities; ensuring volunteers are aware of procedures; helping with volunteer recruitment and induction and acting as an ambassador for the charity.

Meetings are held on a Thursday evening every other month in Calcot. Volunteering will involve approximately 2-3 hours a week. The role would suit someone with leadership, facilitation and communication skills who has experience of running meetings. (Ref: NY2499)

# **Brownie, Guide and Rainbow Volunteers** Newbury





Be an inspiring role model to girls and young women in Newbury – and have fun in the process. Both leaders and helpers are needed. As unit leader, you'll run the unit, lead a team of volunteers, and plan and deliver a programme of awesome activities.

If you're enthusiastic about giving girls opportunities for fun, friendship, challenge and adventure then you'll make a perfect unit helper. You'll be key in providing the extra help needed to make unit meetings and events happen. Plus, you'll get to know the girls and other volunteers, and be part of the Girlguiding community. (Ref: NY348)

#### **Buddy Lead Volunteer**

West Berkshire





A leading cancer charity runs buddy services in the Newbury area, whereby volunteers provide practical and emotional support to those affected by cancer. The charity is looking to recruit a Buddy Lead, who will support this team of other volunteers.

This is a varied role but you might be involved with leading initial home visits and risk assessments for buddying, inputting information on the data system, matching service users with volunteers, checking in with service users and volunteers following the initial visit, acting as a point of contact and offering group support sessions, attending meetings to share good practice and having regular calls and meetings with a Volunteering Services Delivery Lead.

Time commitment is flexible, but expected to be 6-8 hours a week. This would suit a patient, flexible and reliable volunteer who is a good communicator, has good IT skills and the ability to travel locally. (*Ref: NY2468*)

# **Building Guide**

Greenham



Do you have an interest in local history? A visitor attraction in Newbury focusing on Greenham's history is seeking volunteer guides.

The role will involve providing a friendly welcome to visitors, giving guided tours/short talks to help them learn more about the building and its historical collections, selling guidebooks, answering questions and ensuring procedures are followed.

The building is open every weekend and Wednesday to Friday through the week with occasional weekend events. There is no minimum commitment, and the organisation will be as flexible as possible in the context of their opening hours. (Ref: NY1943)

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#### Café and Gift Shop Volunteer Newbury





A local museum is recruiting volunteers to help in its café and gift shop, providing a warm welcome to visitors.

The role involves taking orders, operating a till, serving customers, learning how to make food and drinks when required and helping with merchandise by cleaning or restocking.

Volunteers will commit to a regular time, with sessions available 10:00 – 13:00 or 13:00 – 16:00 Wednesday to Sunday.

The role would suit volunteers who enjoy meeting people of all ages, and are able to work both alone and as part of a team. (*Ref: NY2134*)

## Café Assistant

Greenham





A visitor attraction in Newbury focusing on Greenham's history is seeking volunteers to help in its café.

The role will involve greeting customers and taking orders, preparing simple food and serving. Volunteers will also help keep the café and kitchens clean, learn to operate a till and have the opportunity to contribute ideas for the café's development.

The building is open Wednesday to Friday through the week and every weekend with occasional evening events. Time commitment is flexible to suit you. Experience of catering would be an asset, but training can be provided. (Ref: NY1944)

#### Camera Club Volunteers Newbury





A local project which runs wellbeing activities for, and aims to combat loneliness of older adults, is launching a camera club, running on Monday mornings from 9:30 to 12:00. Volunteers who are passionate camera enthusiasts are being recruited to attend the weekly sessions in Newbury and help establish a regular group presence.

As a volunteer, you will collaborate with the club members to foster a supportive and creative community, with the club receiving monthly visits by a professional photographer. The role would suit those with a willingness to share their knowledge with fellow enthusiasts, and a warm and friendly personality. The club is keen to recruit some male volunteers – the project is aiming to attract men to the group who they have found harder to engage with.

(Ref: NY2497)

#### Carpentry Workshop Supervisor

Newbury



A Newbury based organisation that works with older people is looking for volunteer Carpentry Workshop Supervisors.

The role will involve joining a team of other volunteers running and developing the workshop sessions. You will help supervise small groups of mainly older men with different abilities focusing on woodworking projects (recently the groups have been building barn owl boxes).

Time commitment is two hours from 10am until midday once or twice a week on weekdays (there is flexibility on which days). The role would suit a competent wood worker with experience, who enjoys being part of a team and has an empathy for older people. (Ref: NY2342)

# **Cat Foster Carer**

West Berkshire



The local branch of an animal charity is looking for cat-loving volunteers to become volunteer foster carers. Could you help play a vital role in improving the wellbeing of the cats in their care whilst they wait to be rehomed?

As a fosterer, you would be providing cats with the safety of your home whilst tending to their welfare needs such as feeding, grooming, playing and transporting them to veterinary appointments when required.

Volunteers will need some experience caring for cats; fostering experience is beneficial but not essential as training is provided. For their wellbeing, cats need to be kept in a separate room. (Ref: NY2434)

# **Centre Volunteer**

Newbury







A charity maintains a documentary and photographic record of textiles located throughout the UK. At its centre in Newbury, they have a textile collection, library and mural, and host exhibitions and workshops throughout the year relating to all aspects of needlework.

The centre is looking for a reliable and enthusiastic volunteer to join its small friendly team on Thursdays from 1 to 4pm. The role will involve helping with some administration tasks, welcoming visitors, helping prepare items for sale including sorting and measuring fabrics and serving customers in the café. (*Ref: NY2339*)

# **Chairperson**







A youth club in Tilehurst provides a safe and secure environment for children aged 8-12 years to enjoy themselves, make new friends and develop their social skills. The club is looking to appoint a volunteer chairperson. The committee meets approximately four times a year, and the role involves regular communication with the club coordinator and the other trustees – on average a couple of hours a week should be sufficient but there may be occasions when more time is needed. Meetings are held in the evening.

The ideal volunteer will be self-motivated, well-organised, have good leadership and communication skills and the ability to chair small meetings, as well as an understanding of the needs of children and young people. (*Ref: NY2469*)

# **Chapel Guide**Burghclere



Did you know the only National Trust property dedicated to the First World War is located just a few miles out of Newbury? If you have a welcoming manner and enjoy talking to people, and can give two or more hours each week, you could become a volunteer guide at the property.

As a guide, you will contribute to giving visitors a unique experience, greeting them on arrival and helping answer their questions. That said, no prior knowledge of the property and its history is required – you can learn as you go along and will be supported by staff. Many visitors share their own family stories of the war, and this is an opportunity to share in those stories. The property is open Thursday to Sunday, between March and November each year. Time commitment is a morning or afternoon a fortnight. (*Ref: NY1737*)

#### Charity Mascot Volunteer

West Berkshire







A charity that supports children and young people who are facing, or have experienced, the death of someone close, is seeking volunteers to wear its mascot costumes at various community events.

The loveable doggie mascot costumes entertain children (and adults!) at events taking place throughout the year such as summer fetes and family fun days. The role involves waving to children, shaking hands and interacting with children and young people, posing for photos, handing out stickers and promotional materials and taking part in bucket collections.

Events are usually on Saturdays and Sundays, and there is no expectation for you to be available for all events. The role would suit enthusiastic and friendly volunteers – your height must be between 5ft and 5ft 8. *(Ref: NY2304)* 

#### **Charity Shop Assistant** Newbury

A charity that supports life-limited and life-threatened children and their families is seeking volunteers for its shop in Newbury.



The shop specialises in second-hand books, furniture and children's toys. This role involves assisting and serving customers, sorting and pricing stock and operating the till.

They are particularly keen to hear from volunteers with a passion for reading and books, or a love of furniture and upcycling.

The role would suit someone with excellent communication skills who enjoys being part of a team. (*Ref: NY2152*)

## Charity Shop Team Members

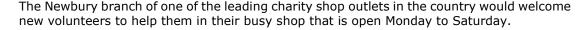
Newbury



Help raise funds for a leading health charity by volunteering for a busy charity shop based in the centre of town. This is an opportunity to gain retail experience and meet new people.

Volunteers should enjoy working with the public, and as part of a team, and be happy to learn how to use the till. You will be provided with full training in areas such as till work, sorting, pricing and rotation of stock. (Ref: NY16)

#### Charity Shop Volunteer Newbury





Volunteers with common sense and the ability to work as a team are needed to help with a variety of tasks including pricing, sorting and serving. They are particularly looking for till cashiers and those who are willing to cash-up at the end of the day.

This is an ideal opportunity to contribute to the fundraising efforts of an international charity, whilst meeting others and learning new skills. *(Ref: NY22)* 

#### Charity Shop Volunteer Newbury

Volunteers are required to help in a Newbury charity shop. An ideal way to gain experience in retail, you can help raise funds for a leading animal charity.



Volunteers will be supported with training to develop their skills, and whatever help you can give would be welcomed; however a couple of hours or one half day a week would be ideal. Tasks include processing new stock, till work and displaying goods. (*Ref: NY1704*)

#### **Charity Shop Volunteer** Thatcham

Volunteers are required to assist in the day to day running of an animal charity shop in Thatcham.



The role would suit volunteers with experience of using a till and taking card payments – this experience is not essential though as training can be provided.

Volunteers commit to either one morning or one afternoon a week. If you love animals, love talking to customers and love seeing customers purchase a great bargain, the shop would be interested in hearing from you. *(Ref: NY2215)* 

# Charity Shop Volunteer

Newbury

Volunteers are required to assist in the day to day running of an animal charity shop in Newbury.



The role would suit volunteers with experience of using a till and taking card payments this experience is not essential though as training can be provided.

Volunteers commit to either one morning or one afternoon a week. If you love animals, love talking to customers and love seeing customers purchase a great bargain, the shop would be interested in hearing from you. (Ref: NY2281)

#### **Charity Shop Worker** Newbury

A major national help charity has a shop based in the centre of the town, and offers volunteers a chance to gain work experience, training and qualifications. Even if you're not setting out to start a career, you can meet new people by joining their team.



Tasks include till work, sorting and pricing donated goods, stock presentation and creating eye-catching window displays. Volunteers will be provided with training. (Ref: NY404)

#### **Charity Shop Volunteer** Hungerford

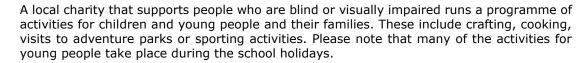
Learn new skills and share existing ones by joining the team at a Hungerford charity shop. No two days are ever the same - from the exciting donations that come through the door to the wonderful customers who visit.



This role involves talking to customers and providing great service, creating exciting displays and sorting and pricing donations for sale. No previous experience is needed - just a warm smile, friendly outlook and a spare few hours each week (the shop is open Monday to Saturday). The shop is looking for "all-rounders" - volunteers able to support through stacking shelves and steaming, plus capable of interacting with customers and using the till. (Ref: NY1591)

#### Children & Young **Persons' Activities** Assistant

West Berkshire







The role would suit friendly and patient volunteers who enjoy being part of a team, and training will be given. (Ref: NY2223)

#### Children's Rugby Coach Thatcham

A local rugby club is looking for more volunteers to coach its junior sections. The club has funding available to support coaching qualifications for suitable candidates.







Volunteering will take generally place on Sunday mornings, and includes training, matches and tournaments with some travel and administration required.

The season runs from September through to April. The ideal volunteer will be enthusiastic about working with young people and enjoy delivering fun and engaging coaching sessions. (Ref: NY1881)

#### **Church Ambassador** West Berkshire

A Christian charity collects unwanted tools, refurbishes them and then sorts them into trade kits to send across the world for livelihood creation.



Volunteer Church Ambassadors are being recruited by the charity. In this role, you'll inform your local church of the charity's mission and plans. Church Ambassadors can organise local tool collections, distribute the charity's newsletter and prayer diary, ask the church to consider the charity for harvest and special offerings and arrange prayer events and coffee mornings.

The role would suit friendly and engaging volunteers who can encourage people to support the charity's cause. (Ref: NY2319)

#### Cleaners

West Berkshire

A local charity provides holidays on purpose-built canal boats for disabled, disadvantaged or elderly people and their carers. Trips take place between March and October.





Cleaners are required to undertake routine cleaning tasks inside and outside to ensure the boats are spick and span and ready for the next hirers. This role is suited to those who don't mind getting dirty and have a "hands-on" approach. Volunteering takes place on Friday and Saturday mornings in Great Bedwyn. (Ref: NY1064)

# Volunteer

Beech Hill





Client Gardener Support A garden in the Beech Hill area of West Berkshire is used to bring about positive changes to the lives of people with a range of disabilities and health conditions.

> In this role, you will develop social interaction with individuals using the garden, encouraging and supporting them with their work (sowing seeds, watering, planting out, weeding, digging, hoeing, mowing, pruning). You will demonstrate tasks and guide individuals to a greater or lesser extent depending on their needs.

> The role would suit volunteers with patience and a commitment to being supportive and companionable. Time commitment is one day a week (9.45am - 3.15pm). Volunteers are currently particularly needed on Wednesdays and Fridays. (Ref: NY2267)

#### **Club Members** Newbury







The world's largest service club organisation has a branch in Newbury and would welcome new members who would like to volunteer their time to help humanitarian causes in their local and global communities.

Whilst service is the club's main function, for example through putting on fundraising events, it also offers networking, social activities and monthly meetings.

Members from all backgrounds and with different skills and interests are welcome - the club believes everyone has a contribution to make! (Ref: NY817)

#### Club **Volunteers/Members** Newbury





The local branch of a worldwide organisation that believes that friendship is the basis on which lasting change can be made is seeking new members. You will help develop the way in which support is provided to the local community, using your existing skills whilst developing new ones.

The local group supports local community and fundraising events, provides youth enrichment activities, organises days out for children with disabilities and the elderly and takes part in practical activities to preserve our local environment. The group also meets regularly to enjoy social activities.

Time commitment is flexible; there are no firm time commitments although it is important to attend the regular monthly meetings. (Ref: NY2380)

## **Collection Tin** Coordinator









A cancer charity that supports children, young people and their families is seeking volunteers who can ensure collection tins are well managed locally.

This role involves seeking out new locations for tins, building relationships with people at tin locations, placing and replacing tins four times per year and counting/banking donations.

Time commitment is flexible to fit around you. The role would suit numerate and organised volunteers who enjoy meeting people. (Ref: NY2060)

#### **Collections Driver** Newbury



A project that works to relieve hunger in the local area is looking for volunteer collections drivers. In this role, you will volunteer out in the van collecting donations to bring to the warehouse.

Collections are made from locations such as supermarkets, churches and donation centres. You will represent the organisation in public places where collections take place, speaking with the people working there to ensure they know collections have been made and when the next one is planned.

Drivers must hold a full clean licence, be over the age of 25, under 70 and able to lift 25kg. The role would suit organised and methodical volunteers with good communication skills. Time commitment is a three hour session on a weekday morning. (Ref: NY2154)

## **Collection Box Co-Ordinator**

West Berkshire

A charity which provides assistance dogs to people with visual impairment is seeking a collection box co-ordinator.



The role involves placing boxes locally and then collecting the money raised. You will develop relationships with local shops, businesses and other organisations, encouraging them to host one of the boxes. There is also an opportunity to be involved in street collections and promoting the charity's work at local events. (Ref: NY647)

#### **Committee Member** Donnington







A Newbury pre-school is seeking new volunteers to join its committee. The committee holds regular meetings every 6-8 weeks (generally on an evening during the week) in which they discuss fundraising, accounts, staffing salaries when needed and any requests from the manager such as new equipment, staffing or admin support.

Experience in admin, HR, finance, charities or events would be great but not essential. The pre-school are currently looking for a new treasurer but general members of the committee are welcome. Time commitment is 1-5 hours a week, depending on any events being run. (Ref: NY2408)

# Communications and Marketing Officer

West Berkshire





A local organisation which aims to increase cycling as a form of transport is seeking a volunteer to manage its communication and marketing activities. The role involves managing social media accounts, creating engaging marketing materials (hardcopy, photo and video content), promotion and preparing newsletters and press releases.

The group holds monthly meetings on a Wednesday evening (1.5-2 hours); additional time is around 1-2 hours a month. The role would suit a creative volunteer with good communication skills. Some photography skills would be ideal. An interest in cycling and improving the local environment would be useful. (Ref: NY2471)

#### Community Ambassador West Berkshire

A Christian charity collects unwanted tools, refurbishes them and then sorts them into trade kits to send across the world for livelihood creation.



Community Ambassador volunteers speak on behalf of the charity and are their public face locally. This means receiving invitations from a variety of groups who would like a talk, and also contacting organisations directly.

Talks can be from 10 to 40 minutes long, and you will not be asked to speak at a meeting you are not confident to attend. The role would suit confident speakers who can talk eloquently, clearly and passionately about the charity. (Ref: NY2320)

West Berkshire





Community Ambassador A local charity which provides essential support for those with a short-term food need is looking for Community Ambassador volunteers. The role involves educating your local community about the issue of food poverty and what the charity does, attending events to promote the charity and organising your own events, finding other charities to work alongside who could provide extra support, supporting national campaigns and volunteering at supermarket collections.

> The role would suit friendly and positive volunteers who are active in the local community and comfortable speaking to groups of people. Times and days are flexible. (Ref: NY2454)

# **Community Buddy**

West Berkshire





Could you help provide practical and emotional support to those in the Newbury area who have been affected by cancer? Community Buddies are currently being recruited as part of a scheme organised by a leading cancer charity.

The role is designed to give those with cancer face-to-face support in the community or their homes and be listened to by someone who is non-judgemental. They may also need help with practical tasks that they are temporarily having trouble with. As a volunteer, you would support 1-3 people every week for up to twelve weeks. Time commitment and days are flexible but volunteers usually commit to 2-4 hours a week. Training and support will be given. (Ref: NY1823)

#### **Community Builder** Newbury





A national charity that works with expectant and new parents is looking to recruit a Community Builder Volunteer. You will engage with parents in the Newbury area to understand where support is needed. You will build a team of community volunteers who offer welcoming and inclusive events and activities that help parents feel confident, connected and safe.

The role involves talking to people in the local community to understand what parents need, building a strong and inclusive community of parents, promoting events and using social media to engage local parents.

The role would suit someone with leadership, decision-making, goal setting and basic IT skills. This is a flexible role; time commitment is up to three hours a week. (Ref: NY2371)

#### Community Café Assistant

Newbury



A local organisation that was set up to bring together diverse communities in West Berkshire is seeking a volunteer Community Café Assistant. This role involves helping ensure the smooth running of the organisation's community café in Newbury, providing a warm and inviting atmosphere for visitors.

You will help ensure a clean and organised café space, following food hygiene practices, and take an active role in preparing and serving tea and coffee. The role also involves encouraging social interaction and creating an environment for visitors to engage in conversation and build connections. Time commitment is 9.30 - 2.15pm, weekly on a Wednesday. The role would suit a friendly and enthusiastic volunteer who enjoys being part of a team. (Ref: NY2504)

#### **Community Café** Volunteers Burghfield



Community spirited volunteers are being invited to get involved with a popular community café in Burghfield. The café, run on Christian principles, provides a welcoming meeting place for the community, regardless of faith. Volunteers play a crucial role in the delivery of an enjoyable café experience in a harmonious environment. Roles available include baristas, food preparation, serving and setting/packing up; ideally volunteers will be prepared to get involved with a number of different tasks.

Volunteers are needed on Monday and Wednesday mornings, and training will be provided. This is a great opportunity for cheerful people with a respectful attitude to develop new skills and friendships. (Ref: NY1458)

# **Community Champion**

West Berkshire









Could you help promote the aims of a national cancer charity by representing them at a range of activities in the local community? The charity aims to bring chemotherapy treatment closer to the homes of cancer patients.

The role will involve activities such as meeting with groups and businesses, public speaking, collecting money and banking income, distributing publicity materials, helping with collection boxes and running stands at community events. The role would suit volunteers with good communication and organisational skills. (Ref: NY1723)

# **Community Champion**

West Berkshire







A Christian charity collects unwanted tools, refurbishes them and then sorts them into trade kits to send across the world for livelihood creation.

Community Champions volunteer within the local community, churches or community groups to promote the charity and help raise funds.

The role involves organising fundraising events (or finding people who can organise them) of all kinds including coffee mornings and quiz nights.

The role would suit passionate, energetic volunteers who can organise and get things done. (Ref: NY2318)

#### Community **Engagement** West Berkshire







A local organisation champions the views of those using health and social care across the district, helping make sure people's needs are met. Community Engagement Volunteers are being recruited to help get more people talking about their experiences of health and care services.

This role involves planning engagement activities with other members of the team, holding engagement and information stands (for example, at GP surgeries, libraries and hospitals), talking and gathering the views of local people and conducting surveys and consultations.

The role would suit volunteering who enjoy talking to others and have an ability to travel across the district. Time commitment is two hours per week, although are flexible and will vary. **(Ref: NY2435)** 

## Community **Engagement Volunteer**

West Berkshire







A cancer charity that supports children, young people and their families is seeking volunteers who can use their local knowledge and great communication skills to promote their cause.

The role involves approaching businesses and groups to encourage them to get involved, putting up posters on local bulletin boards, building relationships with local media and promoting via social media.

Time commitment is flexible to fit around you. The role would suit outgoing and enthusiastic volunteers. (Ref: NY2062)

## Community **Engagement Volunteers**

West Berkshire



A local organisation provides a range of services to help keep communities safe, including house visits to help reduce the risk of home fires.

Community Engagement Volunteers are being recruited to help support promoting the home visit service, cascade fire safety messages at events, contact organisations to raise awareness of services and deliver leaflets to residents and community groups.

The role would suit good communicators who are confident in speaking to people in a variety of settings. There is no particular time commitment for this role and it is flexible, with events taking place during the week and at weekends. (Ref: NY2431)

#### **Community Fundraising** Ambassador

West Berkshire







A charity that provides hospice and neurological care is seeking Community Fundraising Ambassadors to help support raise vital funds.

As a volunteer ambassador, you will play a key role in helping to raise awareness of the charity in the local community. This role involves delivering talks to local groups and organisations, inspiring them to support the charity.

The role is suited to volunteers who are comfortable and confident with public speaking, with a good knowledge of the local area. The role is flexible, but a commitment of one day per week would be ideal. (Ref: NY1124)

#### **Community Governor** Newbury









Governors are being recruited for a local provider of education to students unable to access mainstream classes.

In this role, you will be responsible for ensuring clarity of strategic direction, hold executive leaders to account for the organisation's educational performance and oversee finances, ensuring money is well spent.

They are particularly interested in applicants who have experience of working in a primary school. Meetings are held 2 or 3 times a term, in the main on Tuesdays, early evening. You will also need to be able to visit education units for 1 to 2 hours once or twice a term. (Ref NY2077)

## Community Library Organiser

Burghfield



A Community Library Organiser plays a key role in supporting front line volunteer cover to ensure that a local library can maintain its open hours. The role will cover the essential activities to support the library service, such as organising the volunteer rota, arranging cover and being a point of contact for volunteers and staff.

This opportunity would suit someone with good communication and organisational skills. The ideal volunteer will enjoy helping out in a team, but also be self-motivated and able to organise alone.

The time involved varies depending on how many changes there need to be to rotas in a given week. Timetabling can be done at the library or at home. (Ref: NY1986)

# **Community Library Organiser**

Mortimer



A Community Library Organiser plays a key role in supporting front line volunteer cover to ensure that a local library can maintain its open hours. The role will cover the essential activities to support the library service, such as organising the volunteer rota, arranging cover and being a point of contact for volunteers and staff.

This opportunity would suit someone with good communication and organisational skills. The ideal volunteer will enjoy helping out in a team, but also be self-motivated and able to organise alone.

The time involved varies depending on how many changes there need to be to rotas in a given week. Timetabling can be done at the library or at home. (Ref: NY2184)

#### Community Library Organiser Newbury



A Community Library Organiser plays a key role in supporting front line volunteer cover to ensure that a local library can maintain its open hours. The role will cover the essential activities to support the library service, such as organising the volunteer rota, arranging cover and being a point of contact for volunteers and staff.

This opportunity would suit someone with good communication and organisational skills. The ideal volunteer will enjoy helping out in a team, but also be self-motivated and able to organise alone.

The time involved varies depending on how many changes there need to be to rotas in a given week. Timetabling can be done at the library or at home. (Ref: NY2212)

# **Community Library** Volunteer

West Berkshire



Would you like to volunteer in a local library? Community Library Volunteers are currently being recruited to help users of library services in West Berkshire.

The role could involve assisting readers with using the self-service equipment, helping people access stock and computers, shelving and assisting with events. Volunteers will commit to a regular time and the role would suit those with enjoy communicating with people and have an interest in reading.

Training and support will be provided. (Ref: NY1844)

## **Community Safety** Champions

West Berkshire



A local organisation provides a range of services to help keep communities safe. To support this work, they are looking for enthusiastic and confident volunteers to help raise awareness of road and water safety.

In this role, you'll present safety information in schools and at community groups, and promote safety messages at events. Activity will mostly take place during the week with some weekend events. Volunteers will be confident in using presentation packages and speaking to small and large groups of people. (Ref: NY2397)

#### **Community Volunteer** Newbury





A national charity that works with expectant and new parents is recruiting volunteers to help organise events or parent support activities in the Newbury area. Activities could include coffee mornings and Walk and Talks, where parents, carers and grandparents can meet and chat. Or you could help set up groups or activities specially for dads for example, or mums to be.

This is a role where you can make a real difference to parents in your community. The role would suit volunteers who are good at being part of a team, motivating others and decision making. The role is completely flexible and time commitment will vary but is about two hours a week on average. (Ref: NY2372)

# Conservation Volunteers

West Berkshire



Fun outdoor sessions are held in West Berkshire where you have the opportunity to tackle small conservation tasks - developing your strength and stamina, teaching you practical skills and boosting your self-confidence.

It's a refreshing way to improve your wellbeing, make new friends and learn new skills.

Why not join the local group that meets on Monday mornings at sites across the area? You will have the satisfaction of taking part in a variety of tasks to benefit you - as well as the local community. (Ref: NY1053)

#### **Co-opted Governor** Newbury







A Newbury primary school is looking for co-opted governors. This is an opportunity for you to help ensure the school is delivering good quality education to its pupils. The board of governors ensures clarity of vision and strategic direction, holds executive leaders to account for educational performance of the school and oversees financial performance to ensure money is well spent.

Time commitment is 5-8 hours a month; the board meets six times a year. In addition, governors are encouraged to visit the school. The school would be interested in hearing from people with experience of leadership, finance, HR, administration, education, SEN, management or working with children. (Ref NY1750)

# Counsellors

Newbury





A local service which provides counselling to young people is looking for new volunteer counsellors who have the relevant skills and experience to take on the role.

Volunteers must be qualified counsellors or in the 2<sup>nd</sup> year of a Diploma (level 4) counselling course, received their own counselling and have worked with young people in some capacity. This role is particularly suited to volunteers with a positive attitude towards others who have the ability to listen to and accept others. (*Ref: NY4*)

# **Counsellors**West Berkshire

West Derksiii

A charity with an excellent reputation for reducing re-offending runs a counselling service in West Berkshire whereby volunteers work individually with offenders or survivors of sexual abuse.

This is a challenging but rewarding role; you will need to have at least a Professional Level Diploma in counselling (i.e. at least a year's tuition and 50 hours clinical experience) and be registered with the BACP or UKCP in order to volunteer. You will also need appropriate insurance cover and access to a supervisor (the organisation will contribute to the cost of this). (Ref: NY1401)

# **County Ambassador**

West Berkshire





A Christian charity collects unwanted tools, refurbishes them and then sorts them into trade kits to send across the world for livelihood creation.

The charity is looking for a volunteer County Ambassador. This role involves supporting the team of local volunteers (who collect tools and speak on the charity's behalf at churches and community groups), recruiting new volunteers, looking for opportunities to promote the charity locally (for example through speaking engagements), organising and running local events, and identifying potential collection points.

This is a flexible role that would suit honest and open volunteers who enjoy meeting people. Volunteers should be computer literate. *(Ref: NY2399)* 

# County Chaplain

Berkshire



The Berkshire branch of a charity which provides first aid and health care services is seeking a County Chaplain.

In this role, you will provide a spiritual, pastoral and religious dimension to the decisions and discussions of the group's meetings, leading the opening and closing prayers. The role also involves overseeing Acts of Workshop, providing pastoral care to charity members and taking an interest in the work of the charity's units locally, including giving support to younger members.

Time commitment is approximately 15-20 days a year. The role would suit a good communicator with empathy and an ability to travel round Berkshire. Previous experience of a pastoral role with a charity would be an advantage. (*Ref: NY2261*)

#### Crowd Funding Specialist Lead West Berkshire





A specialist gym with power-assisted exercise equipment operates for the benefit of people with disabilities living locally. The centre is currently planning a new hydrotherapy premises.

Fundraising has been achieved mainly through grants and contact with regular supporters. The centre would also like to raise funds through social media. It is therefore looking for a volunteer with a sound knowledge of crowd funding and using it to generate significant charitable income.

The role would suit someone with strong social media expertise, and the passion to hit a big target and have fun on the way. *(Ref: NY2166)* 

#### Cub Leader Newbury





A Cub Scout group which meets in Newbury on Thursday evenings (6:00-7:30pm) during term time is looking for volunteers to help with running the group. The role involves assisting with managing and leading the group, and planning the delivery of the programme. You will help ensure that safe, exciting and stimulating activities are provided for the  $8-10\frac{1}{2}$  year olds attending. You'll also actively support and promote the achievement of badges, and ensure every young person in the group has the opportunity to attend at least one nights away experience each year.

The role would suit someone who enjoys being part of a team as well as having a laugh. Training will be provided. As well as the weekly sessions, there are two or three leaders meetings a year and a group outing or camp once a year. (Ref: NY2506)



## **Data Protection** Champion

West Berkshire





The local branch of a charity which provides reading coaching for adults is looking to recruit a volunteer Data Protection Champion.

In this role, you will liaise with other team members to ensure that all personal data is stored according to Data Protection Policy, in line with GDPR, and ensure that the group's records are kept correctly and securely. You will also help others understand the requirements and carry out annual audits.

Previous knowledge and experience of data protection is desirable, and this would suit a non-judgemental and enthusiastic volunteer with good communication skills. Time commitment is expected to 3-4 hours a month. (Ref: NY2356)

#### **Day Trip Crew** West Berkshire







A local charity provides holidays on purpose-built canal boats for disabled, disadvantaged or elderly people and their carers. Trips take place between March and October.

Many groups hire boats just for the day, and on these days crew are needed to steer the boat and operate the locks. The days usually run from 10:30am to 4:00pm with crew arriving at 9:45am to prepare the boat.

Volunteering takes place on Friday and Saturday mornings in Great Bedwyn. (Ref: NY848)

#### **Dementia Café Volunteers** Newbury





A Newbury based organisation that works with older people runs a Dementia Café. The café has been so successful that they have decided to make the sessions more frequent. Volunteers are required to help run the sessions smoothly, enabling as much individual attention as possible.

Volunteers will help with making drinks, serving food and drink, cleaning up, chatting and doing activities with clients.

Time commitment is three hours from 9:30am to 12:30pm on selected Wednesday mornings. The role would suit a positive and enthusiastic multitasker with an empathy for older people and those living with dementia and an awareness of the need to support carers. (Ref: NY2340)

#### **Dementia Project** Volunteer

West Berkshire



A local charity runs engagement activities for anyone under 65 with a dementia diagnosis. Volunteers are required to help with the workshops, supporting attendees with the activities.

Workshops include cooking, bowling, running, katakanuing, arts and crafts and choir, and there are also social events throughout the year.

Workshops are 1.5 to 3 hours long and run daytime during the week. The role would suit patient volunteers with a sense of humour. There are activities across Berkshire; the workshops are mainly in Thatcham at the moment, and Inkpen during the summer. (Ref NY2381)

#### **Digital File Organiser** Newbury



A charity which provides free legal advice to victims of domestic abuse is seeking a volunteer on a short-term basis to organise and create a digital filing system for its online files. The files are currently on a Google Drive and this activity would be carried out from home.

The role involves identifying areas of improvement in terms of organisation; developing an easy-to-use digital filing system; categorising and labelling files based on content; implementing metadata tags, keywords and indexing methods; and documenting/giving guidance to the team on how to use the system. The ideal volunteer will have a background in administration and organising, with some level of IT experience. Time commitment is 1-2 hours a week until the task is completed (possibly over 1-2 months). (Ref: NY2486)

# **Director/Treasurer**Newbury



A Newbury charity owns and manages 16 modern flats that are let to families who cannot afford to buy or rent on the open market.

The charity is looking for a new treasurer. They are looking for someone who is willing to accept responsibility and enjoys being part of a small team. You will need accountancy skills to draw up and monitor the annual budget, provide quarterly management accounts from QuickBooks, draft the year-end accounts and liaise with the Independent Examiner and banks and insurance brokers. Previous experience of social housing or being a trustee would be useful but not essential. Board meetings take place every six weeks. There are also Board Committees meetings as necessary. (*Ref: NY2379*)

## District Chair

Newbury and Hungerford

The local branch of a charity that protects the countryside is seeking a volunteer district chair for Newbury and Hungerford.





In this role, you will establish, develop and provide leadership to your district committee and volunteers. The district group campaigns on issues affecting the local countryside, responds to local planning applications, influences local planning decisions and runs and attends events to increase awareness and raise money.

The role would suit a volunteer with some leadership and committee work/organisational development experience and a passion for environmental and countryside issues. The role is flexible to suit your availability, however there is a regular monthly committee meeting (currently on a Monday morning). (*Ref: NY2315*)

#### Donor Recruitment Event Volunteers

West Berkshire





A national blood cancer charity is seeking Donor Recruitment Event Volunteers. In this role, you will help recruit 16-30 year olds to be stem cell donors, making them aware of what they are signing up to and how important being on the stem cell register is.

Donor recruitment events are organised in many different environments, from schools to army barracks; at the events, you will welcome potential donors, explain about donation, support with completing the application form and advise about taking cheek swabs.

The role involves travel to various sites in the region, and volunteers are given travel expenses. The role would suit warm, confident, and friendly volunteers with some awareness of blood cancer and stem cell transplants. Events take place during the working week and tend to be during the day. (*Ref: NY2390*)

#### **Dog Visitor** West Berkshire







Do you have a well-behaved, calm and friendly dog that enjoys human contact? You could help a national charity bring some joy to care home and hospital residents in the West Berkshire area by allowing them to spend a little time with your dog.

The role of the volunteers and their dogs is also now extending to include 'Read 2 Dogs' (helping children with reading in schools), clinical psychology assistance (with dog phobias) and occupational therapy rehabilitation assistance. Visits to see children, including those with special needs, are increasing.

Dogs will be assessed for suitability first. Time commitment is usually a maximum of two hours per week. Individual arrangements are made with establishments. Regularity and reliability are important. (*Ref: NY1556*)

#### **Driver** West Berkshire





A West Berkshire scheme provides support to young carers, and drivers are required to take the young people to the sessions. By giving a little of your time, you can help young people who look after relatives access activities, as well as practical and emotional support.

Volunteers will require their own vehicle and a clean driving license. The scheme also has access to a minibus, which can be driven with a normal licence. Volunteers are required on Wednesday and Thursdays late afternoon/evening, and should enjoy talking to children. (Ref: NY1869)

#### Driver

West Berkshire





Could you spare a few hours of your time to help a family with a seriously ill child access safe and comfortable transport?

A charity that supports families with a child with a life-threatening or terminal illness is seeking volunteer drivers. In this role, you will enable families to travel to healthcare appointments, school and other activities.

Hours are flexible and volunteers are required on a regular basis (weekly, fortnightly or monthly). Driving opportunities tend to be between the hours of 8am and 6pm, Monday to Friday. The role would suit empathetic and non-judgemental volunteers used to interacting with children and people from a variety of backgrounds. (Ref: NY2416)

#### **Drivers** Newburv



A charity that supports life-limited and life-threatened children and their families has a shop in Newbury.

They are looking for volunteer van drivers to assist with the delivery of sold and collection of donated furniture. The driver will be accompanied by another team member for sharing lifting of large items.

The role involves driving a 3.5 ton van, and volunteers will need a clean licence and good level of spoken English. Some previous experience would be preferred. (Ref: NY2156)

#### **Drivers** West Berkshire





Would you like to make a difference to patients and families living with cancer? A local community charity is in need of more volunteer drivers for their transport service. By giving some free time you could help relieve the stress for patients needing to get to hospital appointments throughout the South of England.

A clean licence, sympathetic ear, and patience are all that is required. Travel expenses are reimbursed, and whatever time you can give is welcome. Volunteers are required Monday to Friday and occasional weekends. (Ref: NY202)

#### **Drivers** Newbury









Volunteer Drivers in West Berkshire help hundreds of less able people each year, by collecting people from their homes and taking them to appointments of all kinds. This enjoyable and rewarding volunteer opportunity is an easy way to get involved in the local community.

You will not be out of pocket as your mileage will be paid and your insurers should not charge extra for volunteering on a not for gain or reward basis. You decide when and where you want to drive. Perfect for caring and patient people with an empathy for the less able. (Ref: NY188)

#### Drivers Thatcham









A busy Thatcham car scheme needs happy and outgoing volunteer drivers to transport mainly older people who are unable to use public transport. Volunteers undertake lifts to doctors, hospitals, clinics and social outings.

The time commitment is up to you, and you decide when you want to drive. You will not be out of pocket as your mileage will be paid. Insurers should also not charge extra as you are volunteering on not for gain or reward basis. (Ref: NY374)

#### **Drivers and Office Volunteers** Kintbury









A busy Kintbury car scheme has a pool of volunteer drivers to undertake requests from the elderly and infirm to take them, predominantly, to medical appointments. Drivers will need a clean and current licence, and should have empathy for the elderly. Drivers receive mileage expenses.

A team of office volunteers respond to telephone calls and arrange drives, record Village Lunch bookings, offer photocopying services and organise Welcome Packs for newcomers to the village. Volunteers also organise the monthly Village Lunch and act as Street Representatives. (Ref: NY178)

#### **Drivers** Hungerford







A scheme in Hungerford recruits volunteer drivers to collect less able people from their homes, take them to appointments and then drive them home again.

You will need to access to your own vehicle as well as a clean driving licence. You will not be out of pocket as your mileage will be paid.

Ideal for caring and patient volunteers, this an opportunity to help out people who are unable to use public transport in the Hungerford area. (Ref: NY719)

# **Drivers**

Chapel Row







A scheme in Chapel Row recruits volunteer drivers to collect less able people from their homes, take them to appointments and then drive them home again.

You will need to access to your own vehicle as well as a clean driving licence. You will not be out of pocket as your mileage will be paid.

Ideal for caring and patient volunteers, this an opportunity to help out people who are unable to use public transport in the Chapel Row area. (Ref: NY720)

#### **Drivers** Lambourn









You could become a volunteer driver for a scheme in Lambourn that takes people who are unable to use public transport to a variety of appointments.

You will need to access to your own vehicle as well as a clean driving licence. You will not be out of pocket as your mileage will be paid. Volunteers should be caring and patient. (Ref: NY721)

#### Drivers Bradfield







A scheme in Bradfield recruits volunteer drivers to collect less able people from their homes, take them to appointments and then drive them home again. You will need to access to your own vehicle as well as a clean driving licence. You will not be out of pocket as your mileage will be paid.

Ideal for caring and patient volunteers, this an opportunity to help out people who are unable to use public transport in the Bradfield area. (Ref: NY723)

#### **Drivers**

Burghfield and Mortimer







A volunteer driving scheme that serves the Burghfield and Mortimer area is seeking new volunteers. You would help provide a valued service to elderly and disabled people living in the area, taking them to hospitals, clinics and medical appointments.

Volunteers use their own vehicles and mileage will be paid back. (Ref: NY346)

#### **Drivers** Theale











A volunteer driving scheme that serves the Theale area is seeking new volunteers. You would help provide a valued service to elderly and disabled people living in the area, taking them to hospitals, clinics, medical appointments and social activities.

Volunteers use their own vehicles and mileage will be paid back, and time commitment is flexible. This role would suit sociable and supportive volunteers who enjoy getting out and about. (Ref: NY1238)

#### **Drivers** Pangbourne







A scheme in Pangbourne is looking for volunteer drivers. Drivers will collect clients from their own homes and take them to appointments, stay with them and then take them home again.

Drivers need to be calm and patient, and a clean driving license is essential. Mileage will be reimbursed. (Ref: NY722)

# **Drivers**

Newbury





If you are car driver and have free time on weekdays, you could make a big difference to the lives of patients attending a day hospice in Newbury.

Friendly volunteers are needed to transport patients to and from the hospice for day therapy, outpatient's visits or to community activities.

The role would suit those with a polite nature, initiative, and the ability to plan routes. Travel expenses are reimbursed. (Ref: NY72)

#### **Drivers**

West Berkshire





A local charity that supports people who are blind or visually impaired runs a programme of social activities for its clients. The charity relies on minibus drivers and volunteers in their own cars to transport clients to these events. Volunteers will always be part of the activity taking place and a valued part of the team.

Time commitment varies and is very flexible. The role would suit friendly and patient volunteers who enjoy being part of a team, and training will be given. (*Ref: NY2227*)

# Drivers (Car and Handybus) and Office Help

West Berkshire









A scheme operates in the Downlands area whereby volunteer drivers transport people who are elderly, disabled or otherwise in need. Volunteers use their own cars, with mileage expenses being paid, and will need a clean driving licence.

The scheme also runs a Handybus service, with volunteers needing to pass a test to be able to drive this. You can also volunteer to help in the scheme's office. (*Ref: NY358*)

# **Drivers/Driver's Mate**Newbury







A Newbury donation centre raises funds to support vulnerable people in the UK. They are looking for a customer-focused driver to collect and deliver goods to private houses as well as commercial premises using a provided vehicle.

As part of the role, you will assess donated goods for quality and from time-to-time assist in serving and speaking to customers within the donation centre when you are not driving.

Volunteers will need a full and current driving licence, excellent customer service skills and manual handling experience. The role will require a good level of physical fitness and volunteers will need to be prepared to collect and deliver various furniture items. Volunteers need to be over 24 due to insurance. (*Ref: NY2375*)

# **Driver's Mate**Newbury





A charity that supports life-limited and life-threatened children and their families has a shop in Newbury. The shop is looking for a volunteer driver's mate to support their team with the delivery and collection of furniture for the shop.

No driving is required for the role. The role will involve some heavy lifting in a team of two. Time commitment is Thursday 9:00-4:00, and the role would suit a reliable and friendly volunteer who enjoys being part of a team. (*Ref: NY2262*)

# **Drop-In Centre Volunteer**Newbury





A local organisation, operating from Newbury town, provides support, friendship and a listening ear to people experiencing mental health issues. Volunteers are needed to meet, chat and give support to the group's members, as well as partake in activities and help with the day-to-day running of the drop-in. If a volunteer has particular skills that they can share as an activity, they would welcome this.

Volunteers are needed on Monday, Thursday and Fridays with the service open between 9am and 3pm each day (time commitment is flexible). The role would suit kind and caring volunteers with a general awareness of mental health issues. (*Ref: NY756*)

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## Education Team Volunteer

Hampstead Norreys









A local visitor attraction which houses over 600 species of plants and animals is looking for a volunteer to assist its maintenance team. Its education team runs a programme of educational visits for children, young people and university students. They are looking for volunteers to help develop and run their schools programme.

The role will be research and admin based for the practical day-to-day running of the programme with some craft activities during school holidays. Time commitment is one set day a week. Volunteers should have administrative skills and good team working skills. (Ref: NY1164)

#### **Education Volunteer** (Presenter)

West Berkshire



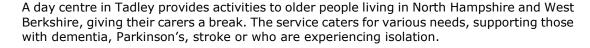




A national blood cancer charity is seeking Education Volunteers to deliver inspiring presentations to young people aged 16+ in a variety of settings from schools to sixth forms to colleges and youth groups (either in person or online). The presentations inspire and educate young people about stem cell, blood and organ donation.

Talks will take place in the local area, and tend to be held during the working week/school day, lasting between 30 and 50 minutes. The role would suit warm, confident and friendly volunteers will good communication skills. Volunteers will have some awareness of blood cancer and stem cell transplants, and have basic computer/PowerPoint skills. Training will be provided. (Ref: NY2391)

#### **Elderly Day Care** Volunteer Tadlev







Volunteers are needed to help with the various activities, which include bingo, quizzes, cards, crosswords and active physical games such as bean bag target and skittles. The service also serves lunch and gives opportunities for chats over coffee.

The role would suit those with good communication skills who enjoy interacting and being part of a team. The centre is open 10am-3pm Monday, Wednesday and Thursday. Volunteers usually do a half day or a day, but there is flexibility. (Ref: NY2307)

# **Employability Mentor**











Do you have visual impairment and experience of work? A charity that supports local people who are blind or visually impaired is recruiting volunteer mentors for its Employability Project.

You will be supporting an individual on their journey towards employment or training. They might be undergoing interviews, taking on new volunteering or training and be nervous about what's to come. This is a virtual role and will require phone or video calls.

The charity is looking for people have been through the process of changing their future through employment, volunteering or training. You will know how starting a new endeavour can affect your confidence and self-worth. (Ref: NY2228)

# **Engineer Volunteer**







A national charity helps people with disabilities become more independent by providing custom-made equipment that is not available to buy.

The charity's Berkshire branch is interested in hearing from skilled DIYers, model makers and craftspeople who have access to their own workshop, as well as the ability to design and make unique equipment that can help someone with a disability.

You will work from home, although you will need your own transport to visit clients and find out about their needs and buy equipment. The cost of materials and petrol will be reimbursed. (Ref: NY1797)

#### **Event/Fundraising** Volunteer

West Berkshire









A charity that supports children and young people who are facing, or have experienced, the death of someone close, is seeking volunteers to support at fundraising events.

The role could involve setting up stalls at events, managing cashboxes, selling merchandise and raffle tickets, counting takings and being an ambassador for the charity.

Events usually take place at weekends. The charity will give you plenty of notice about upcoming events and there is no expectation for volunteers to be available at all of them. (Ref: NY1919)

### **Event Organising Group Members**

Newbury





An annual event in Newbury encourages people to collect apples that might go to waste and have them juiced. New volunteers are being recruited to join the friendly team that organises it. Activities include organising publicity, recruiting and managing volunteers, hiring/buying equipment and managing social media. There is also much to be done on the day itself, setting up, staffing and clearing away the event stand.

The group meets about six times a year, usually in a coffee shop, and time commitment is about four hours a week on average. The role would suit organised and self-motivated volunteers with good people skills. (Ref: NY2123)

#### **Events Fundraiser** Assistant

Thatcham, Newbury









A local charity that provides play and friendship for children with disabilities and their families is seeking volunteers to help at its fundraising events.

The role will involve assisting with event set up, greeting guests and helping with registration, supporting in fundraising during the event and helping with clearing down. You can also be involved in helping to organise prior to attending.

This role would suit reliable, patient and non-judgemental volunteers who are willing to learn skills. (Ref: NY2263)

## **Exercise Therapy Assistants**

Thatcham



Many disabled people find it difficult to take as much exercise as they want - but a therapy centre in Thatcham is working to solve that problem for disabled people across West Berkshire. A specialised gym, equipped with power-assisted exercise equipment, is running as a not for profit venture.

You could help by joining a small team of volunteers who provide a warm welcome to people using the centre. This will include booking them in, showing them round the centre and providing encouragement. Ideal for personable volunteers who are good at making conversation. (Ref: NY1439)

#### **Exhibitions Volunteer** Greenham

A visitor attraction in Newbury focusing on Greenham's history is seeking exhibition volunteers.



This role involves working with others to develop a programme of exhibition and outreach events. You will assist with working out logistics, scheduling and allocating tasks, as well as helping with set-up and delivery.

Time commitment is flexible to suit you. The building is open every weekend, Wednesday to Friday through the week and occasional evenings. There is no minimum commitment and the organisation will be as flexible as possible in the context of their opening hours. The role would suit a volunteer who loves being around people, who is full of enthusiasm and hopes to inspire people of all ages. (Ref: NY2149)

#### **External Engineers** West Berkshire

A local charity provides holidays on purpose-built canal boats for disabled, disadvantaged or elderly people and their carers. Trips take place between March and October.



Experienced engineers are needed to undertake routine checks and maintenance on the bats - this will include resolving any reported problems and following a check list. You will need relevant and proven experience and it would be useful to have own tools.

Volunteering takes place on Friday and Saturday mornings in Great Bedwyn. (Ref: NY1062)

"There's so much available! I'm glad there's a Volunteer Centre to help me find the right role."

E-mail vbase@vcwb.org.uk or call 01635 49004 for further guidance.

#### **Family Support** Volunteer Newbury







A charity supports families with a child aged 0-18 who has a life-threatening or terminal illness. The charity is recruiting volunteers locally who can support such families. This volunteering role involves providing social support for siblings (for example, supporting interests or helping with homework), accompanying the family or siblings on days out, accompanying the family to hospital appointments and providing practical support such as shopping or gardening.

Volunteers will commit to at least one session a week (Monday to Friday, during the day). The role would suit friendly, non-judgemental volunteers who are excellent communications, and have experience of interacting with children and young people, and people from a wide variety of backgrounds. (Ref: NY2413)

# Farm Gardening Team Volunteers

Inkpen



A social enterprise in Inkpen grows a large range of plants in a poly tunnel and outside in a garden.

Gardening team volunteers are being recruited to help with tasks such as sowing seeds, propagation, planting, soil improvement, plant maintenance, grass cutting and hedge cutting. Some volunteers may also enjoy assisting with ad hoc projects such as building bird boxes or hen houses.

Suggested time commitment is one day or two half days a week, but there is flexibility. Some gardening experience would be useful but not essential, and you can volunteer on Mondays, Wednesdays, Fridays and weekends. (*Ref: NY2241*)

# Female Volunteer – Walking Companion Newbury





A charity which supports adults with a physical disability to become more active and independent is looking for a female volunteer to become a walking companion for one of their female members. The volunteer would be someone who the member can link arms with for support and confidence. She needs to build her strength and mobility, and having someone to accompany her will help take her mind off the pain too.

This is a flexible role – one walk a week would be fantastic. Initially walks would be very short, with distance building over time. The member is based in Calcot, and the role would suit someone who enjoys chatting with a friend and having a giggle. (*Ref: NY2477*)

# Fireworks Spectacular Volunteers

Newbury



The local branch of a worldwide service organisation runs an annual fireworks display in Newbury. 2023 marks the  $50^{th}$  anniversary of the event, which this year is scheduled for Saturday  $4^{th}$  November.

In order to make this special occasion run smoothly and safely, a large number of volunteer stewards are required. Volunteers will attend a safety briefing at around 4pm and will then be on duty when gates open at 5pm. The display starts at 7:30pm and standdown is usually by 8:30pm. Volunteers will be provided with refreshments and a free family ticket. Volunteers are also needed for an hour or so on the Sunday morning to help clear up.

No specific qualifications are required, just an ability to follow instructions and work in a team. (*Ref: NY937*)

#### Foodbank Centre Assistant

Newbury, Hungerford, Thatcham, Burghfield



A local charity which provides essential support for those with a short-term food need is seeking volunteers to help at its sessions. This role involves providing direct support to people using the service – packing their food parcels, making them feel comfortable and providing further signposting support where available.

Volunteers will be involved with checking vouchers, making refreshments, listening to users of the service, signposting them to support and offering prayer to clients when appropriate and if the volunteer is happy to do so. Time commitment is 12:30-3:30pm at a chosen centre (Newbury on Tuesday, Hungerford on Wednesday, Thatcham on Thursday or Burghfield on Friday). The role would suit empathetic volunteers with good communication skills. (Ref: NY2446)

# Food Bank Volunteer Lambourn

A community led initiative in Lambourn supports those in need with food, household items and toiletries. It is supported by volunteers and donations, as a drop-in needs-led food hub.



The volunteer team help ensure the distribution of groceries to those most in need. Additional volunteers who can assist with handing out supplies are required on Mondays, Wednesdays and Saturdays, between 11:00 and 13:00.

The role would suit those who enjoy meeting people and making them feel welcome. Time commitment is around two hours a week depending on how many sessions you would like to attend. (**Ref: NY2496**)

#### Friendship Phone Calls Volunteer

West Berkshire



Help alleviate loneliness and isolation by volunteering to make friendship telephone calls to beneficiaries within the RAF community. You will provided with all the necessary training and have the support of a coordinator as your point of contact. This rewarding role can help enhance your communication and listening skills, and you will gain a new meaningful relationship.

An RAF or forces background is not essential, but you will need to be a good listener with patience and empathy. Time commitment is a thirty-minute chat on the telephone on a regular basis (weekly, fortnightly or monthly). (Ref: NY2409)

#### **Front of House Manager** Newbury



A local organisation that was set up to bring together diverse communities in West Berkshire is seeking a volunteer Front of House Manager for its community café sessions. The role involves creating a warm and inviting atmosphere for visitors, ensuring they feel welcomed and supported.

The role involves preparing and dismantling the welcome desk, overseeing the buddies team to ensure smooth coordination of tasks and activities, welcoming visitors, assigning buddies to newcomers, encouraging social interactions, addressing queries and acting as a friendly point of contact.

Time commitment is 10.30 - 2.30pm, weekly on a Wednesday, plus up to five hours a week admin. The role would suit an enthusiastic, approachable and organised volunteer with excellent interpersonal skills. (Ref: NY2500)

## **Fundraiser**

West Berkshire





A charity that provides assistance dogs to people with visual impairment is seeking volunteers to assist their fundraising team locally.

The time commitment can be very flexible, and the team organise events throughout the year. There is the opportunity to be involved in street collections, help on stalls at local events and take collection boxes to local businesses.

The role would suit volunteers with good communication skills who enjoy being part of a team. (Ref: NY2087)

### **Fundraiser**

Wash Common





A local community library is run entirely by volunteers. The library is seeking a volunteer who would take responsibility for organising fundraising events to cover their annual running

The volunteer would maintain the library's Good Exchange fundraising platform, research and apply for grants and come up with interesting ways of raising funds.

The ideal volunteer will be passionate about the need for libraries and enjoy meeting people of all ages. The role requires a confident, organised person with excellent written communication skills and an ability to use financial data. The role is very flexible and there are no specific working hours. (Ref: NY2124)

# Fundraising Coordinator





A local charity provides essential support for those with a short-term food need. This opportunity is focused on maximising the funds raised by the charity, through promoting its message and goals.

The role involves developing links with local organisations and businesses, representing the charity at and organising fundraising events, developing and delivering presentations, liaising with the council to obtain relevant licenses, coordinating volunteers for street collections, keeping up to date with best practice and legislation and creating reports for the board of trustees.

Time commitment is three hours a week; days and times are flexible, and volunteering can be from home or the charity's warehouse. The role would suit a dynamic volunteer with excellent presentation and interpersonal skills. (Ref: NY2451)

#### Fundraising Coordinator Lambourn







A Lambourn organisation provides horse riding lessons to people with physical and learning disabilities. They are seeking a volunteer Fundraising Coordinator to provide vision, leadership and fundraising skills.

Role responsibilities include organising fundraising events, researching potential donors and maintaining donor records, utilising online fundraising platforms, developing marketing strategies for events, training event volunteers, communicating with the chair and trustees, preparing reports and ensuring legal requirements are met.

Time commitment is likely to be two to three hours a week; meetings are held in the evening and most fundraising activities are at weekends. The role would suit a volunteer with good communication, administrative and project management skills. (Ref: NY2484)

#### **Fundraising Engagement Volunteer**

West Berkshire







A cancer charity that supports children, young people and their families is seeking volunteers who can raise awareness and increase their income.

Your role will be to help support local events and help represent the charity in the local community. This could involve organising events, attending cheque presentations, organising bucket collections and placing collection tins. Time commitment is flexible to fit around you. (Ref: NY2059)

#### **Fundraising Group** Member

West Berkshire





## A charity that provides assistance dogs to people with visual impairment is seeking new volunteers to join its local fundraising group.

You will take part in a variety of activities to raise funds and there is also a chance to be involved with street collections and information stands at events such as fetes. The time commitment is flexible, and will be dependent on the number of events you choose to be involved with. (Ref: NY804)

#### **Fundraising Group** Secretary

West Berkshire





A charity that provides assistance dogs to people with visual impairment is seeking a volunteer who can be responsible for the administration of local branch activities, keeping everyone up-to-date.

The role involves ensuring clear written communication between the branch and supporters, making applications to do events and collections, writing to thank supports, maintaining branch records and supplies and taking/circulating minutes.

The role is based at home and in the local community, and would suit a volunteer with good communication and interpersonal skills. (Ref: NY2086)

#### **Fundraising Guru** Newbury





A community radio station with a strong local focus is looking for someone who has previous experience of fundraising, grant applications and/or event management. Although the station is staffed by volunteers, it still costs money to run, which has to be raised through fundraising, grants and sponsorship deals.

The station is keen to hear from someone with innovative, attention grabbing promotional ideas that will help them stand out from the crowd.

Demonstrable previous experience of working with a not-for-profit organisation is required, either as a successful fundraising event organiser or as an author of successful grant applications. (Ref: NY1315)

## **Fundraising Manager**

West Berkshire



A local organisation that was set up to bring together diverse communities in West Berkshire is seeking a volunteer Fundraising Manager.

This role is crucial to helping them secure financial support to sustain their core activities and implement new projects. The role involves investigating and pursuing grant-based funding opportunities, exploring funding opportunities from local businesses and building relationships with corporate partners, developing and submitting compelling grant-based bids and managing the organisation's presence on local funding platforms.

Time commitment is a minimum of ten hours per week, volunteering from home. The role would suit a volunteer with strong research, analytical and communication skills who is passionate about fundraising. (Ref: NY2501)

#### **Fundraising Research** Volunteer

West Berkshire







A cancer charity that supports children, young people and their families is seeking volunteers who can help them find new opportunities and build fundraising contacts.

The role involves using your local knowledge and research skills to build a list of potential organisations, researching charity of the year partnerships and looking up community champions within businesses.

Time commitment is flexible to fit around you. The role would suit an organised volunteer who enjoys researching and collating information. (Ref: NY2061)

# **Fundraising Volunteer**

Hampstead Norreys





A local visitor attraction houses over 600 species of plants and animals. A volunteer is being sought to assist with fundraising applications, with an opportunity to become involved in the writing of them.

The volunteer should have good communication and organisation skills, as well as IT skills. A good level of numeracy and literacy would be an advantage. (Ref: NY676)

# **Fundraising Volunteer**

Greenham





A visitor attraction in Newbury focusing on Greenham's history is seeking volunteers to help with fundraising.

This role involves working with other volunteers to identify fundraising opportunities and events, identifying partner organisations to provide support and writing funding applications.

The building is open every weekend, Wednesday to Friday through the week and occasional evenings. There is no minimum commitment and the organisation will be as flexible as possible in the context of their opening hours. (Ref: NY2150)

#### **Fundraising Volunteer** Newbury







The local branch of an organisation which offers a listening service to those in distress is seeking a fundraising volunteer. The role involves organising and making arrangements for street collections, securing prizes for raffles, and collecting and banking money. There is also the possibility of increasing the number of collection tubs in locations such as pubs and cafes.

Time commitment is a couple of hours a week, but there may be the need for attendance at certain fundraising events. Volunteering will be from home, with some time at meetings and events. The role would suit a bubbly fun person with lots of ideas of how to fundraise, good organisational skills and a can-do approach. (Ref: NY2479)

#### **Fundraising Volunteers** West Berkshire



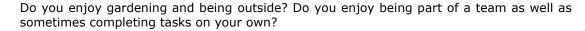


A local charity which is dedicated to saving lives through providing emergency services is looking for volunteers to join its fundraising team. This role could involve helping at fundraising events, public speaking or delivering fundraising materials. Hours vary to suit your availability. (Ref: NY499)



#### Gardener

Hamstead Marshall







A small farm supports people with learning disabilities, and a volunteer is needed to help prepare it so it is safe, functional and ready to plant. The farm aims to cultivate, harvest and sell herbs, vegetables and flowers to the local community. As a volunteer, you'll help with anything related to gardening, mulching, planting in the greenhouse, planting outside, preparing, and building the beds. This role is available Monday to Friday. (Ref: NY2289)

# Gardener

Tadley







A charity supports people with learning disabilities and autism, who may also have sight loss, to realise their goals each and every day. The charity is seeking gardening volunteers to support its homes in maintaining their outdoor spaces so that the people they support can enjoy them. Volunteers support with tasks such as general garden maintenance; watering, planting, weeding and pruning; maintaining flower beds and creating and improving sensory garden spaces.

Timings are flexible according to your availability, however a regular commitment would be appreciated, even if only once a fortnight. The role would suit friendly and reliable volunteers, who are knowledgeable about plants and confident using gardening equipment. (Ref: NY2384)

#### **Gardener** Thatcham



If you love gardening, don't mind getting your hands dirty and are able to help with maintenance tasks, you may be interested in this volunteering role with a local charity that supports children with disabilities and their families.

The charity is looking for someone who can help keep its garden and outdoor areas neat and well-maintained. The main responsibilities are mowing, trimming and fertilising, and pruning and trimming trees and bushes. Other duties are maintaining gardening equipment and machinery, conducting inspections, performing preventative maintenance and basic repairs/maintenance.

Time commitment is 1-2 hours a week and the role is available any day other than Sunday. The role would suit someone with basic gardening and maintenance skills, and handyperson skills. (*Ref: NY2491*)

#### **Gardening Assistants** Headley



A local charity runs a project aiming to give people from all walks of life the chance to learn about growing a range of fruit and vegetables. There are many volunteering, training and learning opportunities at the 1.5 hectare site, offering a training area and educational facility for local groups and individuals, promoting interest and awareness in local food.

Volunteers with an interest in gardening are needed to assist with the many tasks it takes to keep the site running smoothly. (Ref: NY1182)

#### Garden Project Volunteer Englefield



A local not-for-profit project produces and sells fruit, vegetables and flowers. Volunteers are needed to help maintain the two-acre site. Maintenance includes pruning, preparing the soil, sowing, planting, weeding, mowing the grass and picking the crops.

A variety of tasks are available to suit all abilities and preferences. There is a chance to specialise in a particular area e.g. soft fruit or flowers or you can join in with any of the activities. All tools are provided and no qualifications are needed. The gardening sessions run Tuesday to Friday, 9:30am to 12:30pm, and also on the last Saturday morning of each month. Time commitment is flexible. (*Ref: NY705*)

#### **General Advisor** Newbury



Are you friendly and approachable? Can you explain complex issues in an understandable way? A Newbury-based charity provides free and confidential advice to everyone on their rights and responsibilities, and is looking for new volunteers to join its team.

In this role, you will interview clients in person or on the phone, guide them through the steps to resolve the problem, write up the details of the interview and carry out more indepth work if needed (for example, if a client needs help filling out a form).

Advisors commit to two half-day sessions a week (Monday to Wednesday; a whole day or two half-days); training is provided. *(Ref: NY2402)* 

#### **Governor** Newbury







A local education provider offers a wide range of courses for individuals and employers locally.

The organisation is seeking volunteers to join their Board of Governors. The governing body is the highest level of decision making, having overall responsibility for the organisation's strategic health and direction. The role requires attendance at four board meetings a year, joining a sub-committee that meets three times a year, reviewing board papers and reports.

The organisation is particularly interested in hearing from volunteers with skills in the areas of safeguarding, curriculum and quality issues in education, or who are qualified accountants with strong financial experience. *(Ref NY2303)* 

#### **Group Chair** Hungerford







A Scout group in Hungerford gives young people the opportunity to enjoy fun and adventure while developing skills for life. They are looking to recruit a Group Chair, who will be a trustee and lead periodic trustee board meetings. As part of the team, the chair will assist with fundraising, managing the Scout hut, ensuring compliance with Charity Commission requirements, supporting behind the scenes and enabling the leaders to deliver an exciting programme for the young people.

Meetings are held about once per term (usually mid-week evenings), with fundraising events usually at weekends, and correspondence and discussion between meetings by e-mail etc. (Ref: NY2443)

# **Group Facilitators**West Berkshire





A new local group will offer peer support to those who have suffered bereavement due to suicide. Volunteer group facilitators, who have experienced bereavement due to suicide and are at least two years post bereavement, are being recruited.

The group will provide a safe meeting place where participants can talk about their feelings and experiences, obtain practical help and support, and be referred to other organisations who can help. Training will be provided by the national body to enable you to help others. Facilitators will need to be empathetic, non-judgemental, well-organised and able to coordinate simple arrangements for mutual support groups. Groups meet by arrangement which could be monthly and on Zoom as required. (*Ref: NY2462*)

# **Guide Assistant Leaders**Pangbourne





Help ensure that as many girls and young women as possible get the chance to experience the fun and challenge of guiding. Volunteer Girl Guide Assistant Leaders are being recruited for groups in the Pangbourne area.

The role would suit those with an ability to relate to young people, and there are various groups ranging from ages five to eighteen. Training will be provided. (*Ref: NY1244*)

#### **Guide Leaders** Thatcham







Help ensure that as many girls and young women as possible get the chance to experience the fun and challenge of Girl Guiding.

Volunteers are being sought for Rainbow, Brownie, Guide and Ranger groups in the Thatcham area. This is an ideal opportunity to gain experience in working with young people, or to use your existing expertise.

You will need good communication skills and an ability to relate to young people. You will be provided with good support and ongoing training opportunities. (*Ref: NY1177*)

#### **Guide Unit Helper** Donnington



A fun natured volunteer is needed to get involved with a Newbury branch of the UK's largest voluntary organisation for girls and young women.

With the support of volunteers, members get involved with a range of run activities and challenges, camps and residentials.

If you have spare time on Friday evenings, are fun natured and have a can-do attitude, they would be interested in hearing from you. (*Ref: NY1507*)



#### **Handybus Drivers** Newbury, Thatcham







Newbury and Thatcham Handybus helps people who are unable to use public transport to get out on shopping trips and social outings of all kinds. The minibuses are driven by volunteers who give up some of their spare time to contribute to those in the Newbury community.

New volunteer drivers are always welcomed, ideal for those with empathy and awareness of the needs of the elderly and disabled.

Volunteers must be 25+, have two years driving experience and be prepared to undergo a short assessment (which we will arrange). (**Ref: NY109**)

#### Handybus Shopper Thatcham/Calcot



Are you a friendly and patient person who loves a natter and a bit of shopping and has time to spare?

Volunteer Centre West Berkshire is looking for volunteers to join the Handybus Thatcham Shopper on its route to Sainsburys in Calcot to offer older people help with their shopping in store (for example, accompanying them or pushing a wheelchair, helping pick items off the shelves or pack bags).

On the journey you can chat with the volunteer driver and also assist with embarking and disembarking passengers and loading shopping into the bus.

Time commitment is three hours on a Friday (9am-12pm) and the role would suit a volunteer with a good sense of humour and outgoing personality. (Ref: NY2377)

# **Health & Safety Officer**West Berkshire



A local charity provides essential support for those with a short-term food need. The charity is looking to recruit a volunteer who can assist their Warehouse Manager with implementing the parts of the Health and Safety Policy that are delegated by the trustees. You will help enable the charity's activities by firmly minimising the risks of accident, promoting a friendly, healthy culture.

The role needs a volunteer who can remain aware of statutory and best practice procedures and ensure they are used where appropriate, maintain the necessary paperwork such as risk assessments and minimise the risk of disruption arising from accidents or claims. The role also includes maintaining accident and suggestion books, seeing that posters are displayed, carrying out inspections and helping with training of new volunteers.

The role requires strong communication skills and an ability and willingness to keep up to date with requirements. Days are flexible; you would usually be doing at least one visit a week on a weekday. (*Ref: NY2449*)

#### **Hedgehog Carers** Thatcham



A small Thatcham based charity has been working hard for many years to care for sick, injured or orphaned hedgehogs, with the aim of releasing those capable back to the wild. If you have an interest in helping wildlife, then you could get involved by providing much needed help with the general care and cleaning of the hedgehogs – which at busy times can be as many as 100 or more!

Ideal for enthusiastic and committed individuals, willing to get involved with practical, hands on volunteering. Will be dirty and smelly – but the rewards of discovering the characters of the little creatures as you care for them will make it worthwhile. Volunteers are currently required all days except Sundays. (*Ref: NY1066*)

# **Helper** Woolhampton





A West Berkshire charity supports stoke survivors locally. It runs a rehabilitation and reablement group on Tuesdays in Woolhampton between 9.45am and 2:30pm, for which volunteer helpers are required. At the group, stroke survivors receive physio, exercises, mentally stimulating activities and friendship.

In this role, you will chat to group members, help with refreshments and lunch, assist with activities and equipment and tidy up. Volunteers are never on their own and are not required to carry out any personal care.

The role would suit patient, helpful and sociable volunteers. (Ref: NY2373)

#### **Helpline Volunteers**

West Berkshire, Reading





Do you have excellent listening skills? Are you caring and non-judgemental? A charity which supports survivors of rape and sexual abuse is seeking volunteers for its helpline.

You will support callers by providing a safe space for them to share their feelings, giving information and signposting them to other relevant services.

Training, support and monthly supervision will be given. Volunteers will need to be competent users of Microsoft software and the Internet and have good time-management skills. Time commitment is 2-3 hours a week, and you can be either home-based or volunteer from the charity's Reading office. (*Ref: NY2369*)

# Home Artists Volunteer Drivers

Lambourn





A new project in the Lambourn area is needing volunteer drivers once a month to deliver creative packs to local older, vulnerable or isolated residents. The packs contain creative projects which individuals can enjoy in the comfort of their own home.

As a volunteer driver, you will be responsible for the collection (at 10am) and delivery of approximately 4-5 packs a month on a Wednesday, along with collecting and returning the previous ones. The role would suit volunteers with a friendly and chatty demeanour. (Ref: NY2472)

# **Home Vetting**

West Berkshire



Do you have experience of vetting homes? A local charity is looking for someone who can help them vet potential homes for refugees who are moving into the community after obtaining permission to live and work in the UK. The charity will be putting out an appeal for local homes. Can you help ensure that the offers meet the needs of the refugees they work with?

They currently have a number of refugees in the local area who are looking for accommodation. If you are able to help with vetting one or more homes then they would love to hear from you. An understanding of safeguarding is essential, as well as an interest in people from other cultures and backgrounds. (*Ref: NY2467*)

### **Host/Hostess**

West Berkshire





Make a real difference to the lives of older people locally by hosting a small group at your home for tea, talk and companionship. Meetings take place once a month, usually on a Sunday afternoon, for between two to three hours. Guests are collected and driven to your home by volunteer drivers.

A different volunteer hosts the meet-up each month, which lasts between two to three hours and is attended by around ten older guests and their drivers. You can help reduce the isolation sometimes felt by older people by volunteering for this role. *(Ref: NY451)* 

# Horse Welfare Advisor

West Berkshire



Volunteer Welfare Advisors are being recruited locally by a national horse charity. Advisors help to prevent horse welfare concerns through advice and education. Advisors visit horses when a concern is reported. If the horse's welfare is compromised, but not severely, they will attempt to locate the owner; the charity works with owners to provide support and education. In serious cases, advisors will work with enforcement or welfare organisations. Monitoring may sometimes be required but no immediate action.

Welfare Advisors should be passionate educators and knowledgeable about horse care with extensive practical experience (equivalent to BHS Stage 3 Groom as minimum). The role would suit great communicators, able to positively influence people. Volunteers respond to welfare concerns within a 45-minute drive of home or work. (*Ref: NY2458*)

# Horticultural Team Volunteer

Hampstead Norreys

A local visitor attraction houses over 600 species of plants. Because there are so many species, volunteers are needed to join the organisation's horticultural team. Duties include watering, construction and planting of new beds, plant maintenance and lots of physical work!



Although experience is not essential for this role, a background in horticulture of any kind is preferable. Time commitment is one set day per week, or two afternoons. (Ref: NY679)

#### **House Experience** Volunteer – Room Guide Basildon



A local National Trust property is looking for volunteer room guides, who could share their enthusiasm for the property with visitors. You would play a key role in making visits inspiring and engaging experiences, and answer enquiries about the property and the work of the National Trust. Room guides also help ensure the health and safety of visitors, and safeguard the property and its collections.

Volunteers will ideally commit to two sessions a month. Guides are needed every day, 10:30-4:00 (until 5:00 in summer), and the role would suit volunteers who can provide a warm, friendly welcome. (Ref: NY773)

#### **Hub Volunteer** Thatcham







A Thatcham organisation that supports young children and their parents is seeking volunteers to help with running its sessions.

The role will enable you to get involved with supporting play sessions, giving the children a range of outdoor, creative, imaginative and creative play experiences. You will also help parents feel welcome and signpost them to other services where required.

The role would suit friendly, trustworthy, reliable and committed volunteers. No formal qualifications are required, but experience of working with families and young children would be preferred. Time commitment is a minimum of two hours a week on a weekday.

The hub also has an outreach session at Compton (Thursday, Friday mornings) for which volunteers are required. (Ref: NY1545)

# Independent Visitor







Could you volunteer and make a difference to a local young person in care?

An Independent Visitor is an adult volunteer who provides support and friendship to a young person in care. This involves establishing a long term supportive relationship where the young person will have the opportunity to develop their interests, learn new skills and build their self-esteem.

This role provides an opportunity to make a positive difference to the life of a vulnerable young person. It would suit a dedicated volunteer who can be a good role model. Training is provided and the time commitment is a few hours once a month for a minimum of two years. (Ref: NY2387)

#### **Information and Events** Volunteer

West Berkshire







A local charity that supports people who are blind or visually impaired is looking for Information and Events Volunteers to help run information or fundraising stands in the local community to raise awareness, fundraise and to recruit new volunteers. This could be at local fetes or festivals, community events, shopping centres, sports events and eye clinics.

Time commitment varies and is very flexible. The role would suit a friendly and cheerful volunteer with good interpersonal skills. (Ref: NY2463)

#### Information Room **Volunteers**

West Berkshire





This is an opportunity to join a dedicated team of trained volunteers who enjoy helping people to find out the right information about medical conditions and other related issues. Following training, you will join a team in the local hospital who are kept busy signposting patients and visitors to accredited information and useful services.

Ideal if you have good communication skills, a friendly nature and can show a natural empathy to people from time to time who might be distressed, anxious or worried. Good basic IT skills will be required, but training in specific systems will be provided. (Ref: NY377)

# Internal Engineers

West Berkshire





A local charity provides holidays on purpose-built canal boats for disabled, disadvantaged or elderly people and their carers. Trips take place between March and October.

Internal engineers are needed to undertake a routine check of equipment to ensure it is in good order, and repair/replace as necessary - or report required repairs. This role is suited to those who don't mind getting dirty and have a "hands-on" approach. Volunteering takes place on Friday and Saturday mornings in Great Bedwyn. (Ref: NY1063)

#### Internet Shopping Volunteer Newbury





Being able to get out for shopping, or make purchases online, is something many of us take for granted. But for many older people, this may not be so simple and can have an impact on their ability to lead independent lives.

A scheme has been developed to overcome this problem by giving elderly people the ability to undertake their supermarket shopping online, with the telephone support of a volunteer, who is based at the scheme's office or at home.

This is an ideal opportunity for organised individuals with a caring and friendly attitude, who have confidence using the internet and speaking on the phone. Time commitment is 2-4 hours on a Monday, Tuesday or Wednesday (the service is open between 9am and 1pm). (Ref: NY760)

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#### Learning and Participation Volunteer Newbury







A local museum is looking for volunteers who can help run activities for children to be involved with. You will help make visitors feel welcome and ensure their visits run as smoothly as possible by assisting in the fun activities.

The role will involve contributing ideas for activities, preparing materials, setting up and tidying and assisting with evaluation.

The role would suit enthusiastic and energetic volunteers who thrive in a busy environment. The role is expected to involve 1-6 days commitment a month (mostly in the school holidays on Fridays, and occasional evenings and weekends in term time). (*Ref: NY2065*)

#### **Legal Advisor** Newbury





A local charity is looking for a fully qualified legal executive or barrister from any discipline, to provide legal advice on family law to victims of domestic violence and abuse. The volunteer must be familiar with family law and accept legal aid.

Legal advice surgeries are currently being held over the phone due to social distancing requirements. The minimum commitment is three surgeries per year. Each surgery will involve three hours of volunteering, with clinic dates being arranged around your availability.

Volunteers should be empathetic, non-judgemental and have good communication skills. (Ref: NY1252)

#### **Lesson Volunteers** Hampstead Norreys









Do you enjoy working outdoors and have a love of animals and supporting others? A local organisation provides pony riding lessons to children with physical and learning disabilities. Volunteers are needed to help prepare the ponies for the lessons, act as a pony leader or to walk alongside the rider giving support.

The time commitment is approximately two hours a week, during the day and in term-time only. Experience of horse or pony care is welcomed, although not essential as training can be provided. (*Ref: NY62*)

# **Librarian Volunteer**Wash Common



A community library in south Newbury is seeking volunteer librarians who could help out with its day-to-day operations. Tasks include issuing items, helping users access books and services, shelving and tidying. The role would suit someone who enjoys meeting people of all ages.

Volunteers are requested to commit to a 2-hour slot, which is carried out with someone else. The number of slots you volunteer for is up to you and is very flexible. The library is open on Saturday mornings, Monday and Wednesday afternoons and Friday mornings. (Ref: NY2125)

#### Library Assistant for books for blind children Kingsclere





A charity based in Kingsclere provides a free postal library of books with braille, raised tactile pictures and audio guides, providing access to the visual world for blind and partially sighted children and adults.

Volunteers are being recruited to assist library staff with different aspects of running the service. Duties may include processing of incoming and outgoing items, selecting choices for various ages of library members, tidying away publications and calling library members on the phone to help with enquiries.

Sessions are usually approximately three hours (during Monday to Thursday, 9am - 4pm at the charity's Kingsclere office). General computer literacy is required, but full training on the library system will be given. Volunteers should be comfortable working both as a team and on their own. (Ref: NY2388)

#### **Literacy Mentors** West Berkshire





If you have an interest in reading then consider joining a Berkshire-based scheme set up to encourage primary school children to discover the love of books. Volunteers are needed to train as mentors and meet the increasing demand in West Berkshire. You'll experience the rewards of watching the children gain confidence as they learn in sessions of reading, talking and playing games.

No special skills are required, just lots of patience, a love of reading and an interest in supporting children. Ideally volunteers will commit to an hour and a half twice a week during term time, but once a week will be considered. The next training course for new volunteers will be held on Tuesday 30<sup>th</sup> January 2024, 10am to 1pm. (Ref: NY769)

## **Local Fundraiser**

West Berkshire





The local branch of a charity which provides reading coaching for adults is looking to recruit a volunteer fundraiser. This role is needed to ensure the group raises the funds it needs through applications to local funding organisations and businesses.

The role involves planning how much money is needed to be raised, writing funding applications, arranging fundraising events, maintaining a database of fundraisers and thanking donors.

The role would suit a friendly and organised volunteer; experience of writing funding bids is desirable, though not essential. Time commitment is expected to be a minimum of two hours a week, and you would be volunteering alongside an experienced fundraiser. (Ref: NY2415)

# **Local Group Volunteer**

West Berkshire



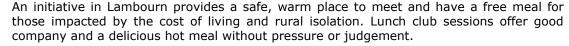


A Christian charity collects unwanted tools, refurbishes them and then sorts them into trade kits to send across the world for livelihood creation.

The charity is recruiting volunteers to join its local group. There are many possibilities for activities local group members can be involved with, but tasks may include collecting tools from requests made by the general public, promoting the charity to generate local tool donation requests, storing tools and arrange collection, sorting and carrying out basic tool refurbishment, visiting local events and giving talks to encourage support.

You decide when you meet, collect tools and carry out refurbishment - most local groups meet 2-3 days a week between them. (Ref: NY2400)

#### **Lunch Club Volunteers** Lambourn





Volunteer help is needed for the lunch club between 11:30 and 13:00 each Thursday. The role involves setting up the hall and then serving food to club participants. No experience is required and food handling training will be given. The role would be a good fit for those who enjoy meeting people and making others feel welcome. (Ref: NY2495)



#### **Maintenance Team** Volunteer

Hampstead Norreys



A local visitor attraction which houses over 600 species of plants and animals is looking for a volunteer to assist its maintenance team. The attraction's greenhouses require ongoing maintenance and development, and there are always new exhibits to construct.

Although experience is not essential, knowledge of carpentry, building or another related trade would be welcomed. Good team working skills are essential, and full training will be given. Time commitment is one day a week on a Tuesday. (Ref: NY680)

#### Management Committee Volunteer Thatcham

Would you like to play an essential part in the running of organisation that provides activities to children and young people in Thatcham?





As a trustee, you will help ensure that the organisation runs to the standards required of a charity, operates to a safe financial level and develops new projects.

Trustees should be enthusiastic about youth work. Trustees come from all backgrounds youth work, social media, event planning, financial and more! As a trustee, you would be required to attend six meetings a year, as well as help out with some of the youth activities. Previous experience would be preferred, however you will be offered support and relevant training. (Ref: NY1951)

#### **Meals on Wheels Volunteers** Newbury





A local charity that promotes the wellbeing of older people in the Newbury and Thatcham area needs more drivers to assist with the delivery of meals on wheels.

This vital service is needed to help people who find it hard to prepare their own meals and do their own shopping. For them, it is a lifeline, and their families can feel reassured they are having a hot meal. There are rounds covering North, South and Central Newbury and the Thatcham area, with about 10-15 deliveries on each round. Drivers are needed Munday to Friday and on Sundays and the time required is 11:30am to 1pm. Ideal for caring, friendly people who have empathy with the needs of the elderly. (Ref: NY1123)

#### **Mental Health** Gardening Session Volunteers Newbury





Are you a keen gardener who is passionate about promoting the benefits of physical activity and raising awareness of mental health? A charity is looking for volunteers to support at gardening sessions, helping to deliver a fun, safe and welcoming atmosphere to adults experiencing mental health problems.

Time commitment will be in the region of 3-6 hours a week, spread across two days (Tuesday and Thursday afternoons). Volunteers should be friendly and approachable, with good knowledge of gardening and allotments and an awareness of mental health. (Ref: NY2084)

#### Mentor West Berkshire





A local charitable project supports young people aged 11-25 who face disadvantage through mentoring and creating opportunities. They match young people to volunteer mentors who act as a role model, with support tailored to each individual's needs and aspirations.

Mentoring may cover areas such as sustaining education or employment, engaging positively in school and the local community, steering away from crime and risk-taking behaviour and developing positive social-emotional development, wellbeing and selfesteem.

Mentors commit to a minimum of twelve months of volunteering for around an hour a week. The role would suit empathetic volunteers with good listening skills and a sense of humour. Previous experience of working with young people is desirable but not essential. (Ref: NY2140)

#### **Minibus Escort**

Beech Hill



A garden in the Beech Hill area of West Berkshire is used to bring about positive changes to the lives of people with disabilities.

A volunteer minibus escort is required to support the driver when collecting and taking home the charity's clients from Basingstoke train station. Your role would include helping clients when boarding and disembarking, supervising clients during the journey, and becoming familiar with routes to assist the driver.

The charity is looking for cover on Tuesday to Friday mornings, 8:45-10:00am and/or afternoons from 2.55-4.00pm. This is not a driving role, so is open to those who do not have a driving licence. It is envisaged that this will be a shared role amongst several volunteers. (Ref: NY1773)

### **Minibus Drivers**

Theale, Pangbourne







Help the elderly and disabled in the Theale and Pangbourne area to get out and about on shopping and social outings.

New volunteers are needed who could give up their spare time to drive a minibus. Ideal for those with a friendly and supportive nature. Volunteers must have a D1/D1e category on their licence and be prepared to undergo a short test. (Ref: NY1237)

#### Mindfulness Walk **Volunteers**

Newbury





Do you want to give back to the community and help support adults experiencing mental health problems in their recovery? A charity which improves the lives of those experiencing mental health problems through physical activity needs volunteers to help at a weekly Mindfulness Walk in Newbury.

In this role, you will welcome attendees, chat to group members and make new attendees feel welcome, enable people to walk at their own pace and regroup at different points, and make sure a safe, supporting and engaging environment is provided.

Time commitment is 1-1.5 hours every Monday, with the walk running from 12.45-1.45pm. The role would suit caring and patient volunteers. (Ref: NY2332)

#### Minutes Secretary Calcot





The local branch of an MND charity is looking for a Minutes Secretary to provide written secretarial support. This role involves ensuring accurate minutes are taken and circulated, and that branch documentation is filed and stored appropriately.

Meetings are held on a Thursday evening every other month in Calcot. Volunteering will involve approximately 2-3 hours a month. The role would suit someone with good organisational, administrative and written/oral communication skills, plus basic computer skills and access to a computer. You will become part of a dedicated team and make a positive impact to the lives of people affected by MND. (Ref: NY2498)

#### **Money Advisor** Newbury





Are you friendly and approachable? Can you explain complex issues in an understandable way? A Newbury-based charity is looking for volunteers who can give guidance to others around money. In this role, you will guide and support clients through resolving their problems (this might include writing letters, making phone calls or referring to other organisations) and write up the clients' problems and action taken. Examples of what you might be involved in include helping clients with debts and benefits, exploring what benefits a client is entitled to, helping complete benefits application forms and finding strategies to helping someone deal with debts.

Advisors commit to 12 hours weekly, across two days (the service is open Monday to Wednesday); training is provided, and volunteers need excellent IT skills. (Ref: NY2485)

#### **Moving On Support** Coordinator

Thatcham/West Berkshire



Make a real difference by volunteering to coordinate a project supporting refugees living locally. In this role, you will be coordinating other volunteers who are supporting those moving on from their initial temporary accommodation. The service gives help around finding local accommodation and living independently, opening bank accounts, registering with agencies, finding work and understanding complex language in official documents.

You will help the other volunteers find solutions to any challenges presented. The moving on preparation sessions typically last two hours and take place on a Monday afternoon. As the refugees move into the community, hours could be more varied. The role would suit a patient and organised volunteer, willing to find ways of communicating and with an interest in other cultures and backgrounds. (Ref: NY2426)

# Moving On Support Volunteers

Thatcham/West Berkshire



Join a supportive team of volunteers working with refugees who are moving on from their initial accommodation in West Berkshire.

Volunteers can support in any of the following areas (there is no need to meet all the criteria as the aim is to build a team with a variety of skills) - preparing refugees to live independently, helping with opening bank accounts, assisting in registering with relevant agencies, supporting refugees to find accommodation, helping with CVs/finding work and helping someone understand complex language in official documents.

The charity's moving on support sessions take place on a Monday afternoon. As the refugees move into the community, the hours could be more varied. The role would suit patient volunteers with an interest in other cultures and a willingness to resolve issues. (**Ref: NY2425**)

# E-mail <u>vbase@vcwb.org.uk</u> or call 01635 49004 if you'd like further guidance on finding the role for you

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#### Nature Memories Café Lead Facilitator Thatcham



A local wildlife organisation is looking for a volunteer who can run their Nature Memories Café. This is a regular group for people living with dementia and their loved ones, with refreshments and nature-focused activities. The group will meet every two weeks for two hours.

As a volunteer, you will plan each session; carry out risk assessment; ensure there are enough volunteers; facilitate craft, memory and walking activities; support individuals to engage with the group and manage any issues that arise during the sessions.

The role would suit a friendly and patient volunteer with experience of dementia care. A regular day and time have not yet been decided but can be planned to suit volunteers. (Ref: NY2238)

# Nature for Health Volunteer

Hamstead Marshall





Do you want to explore the benefits of being outdoors? Do you want to learn more about the world of gardening? Do you have gardening skills you could share?

A new project in Newbury runs sessions on Wednesdays (9:30-12:30) at which you can help develop a community garden.

Everyone is welcome, whether you are keen gardener, a novice or want to come along to meet others. *(Ref: NY2386)* 

### Neighbourhood Watch Co-Ordinators

West Berkshire



Would you be interested in helping make your community safer? Get to know your neighbours and recreate the community spirit by starting a Neighbourhood Watch group in your area.

Schemes can cover anything from 6 houses to a whole road. As a co-ordinator, you will receive information on local crime and suspicious activity, which you can then make your neighbours aware of.

Help reduce crime rates by volunteering for this important role. Co-ordinators will receive free signs and stickers, and details of discounts available to scheme members. (Ref: NY142)



#### Occasional Supporting Volunteer

Newbury





The Newbury branch of a charity that helps people with Parkinson's is looking for occasional volunteer help at the various fundraising events they hold throughout the year. Recent fundraising events have included comedy evenings, coffee mornings, race nights and a collection at the racecourse.

You might be involved in putting up a gazebo or arranging tables and chairs, dressing a table, assisting with coffee and cakes, meeting and greeting, helping with collections or putting up posters. You would be joining a friendly bunch of volunteers and your help would be very much appreciated. Time commitment is 1-30 hours a year. (*Ref: NY2368*)

#### **Offender Mentor**

West Berkshire



A local project is recruiting volunteer mentors for two of its schemes. The adult scheme helps those coming out of prison, making sure they are socially included, comfortable and safe. Mentors may visit the offender before, during and after release from prison.

The young people's scheme supports vulnerable young people by engaging with them and offering support and guidance.

Both schemes aim to provide the mentee with support and guidance in addressing their offending behaviour. A mentor may signpost to local agencies, helping with form filling and navigating the local community.

Time commitment is three hours a week, usually during the day. The role would suit empathetic and non-judgemental volunteers. (*Ref: NY1721*)

#### **Online Moderator**

West Berkshire





An online platform provides help and support to people in Berkshire who are experiencing mental health problems. The initiative provides a safe and anonymous environment where people can both receive support and help others.

Volunteer moderators are required, who will read and respond to posts, send virtual presents to those using the service and follow an escalation policy if posts cause concern. Full training and regular supervision will be provided. The role would suit friendly and empathetic volunteers with access to the Internet and experience of social media platforms. Time commitment is flexible to suit you, with the service running 24/7. (*Ref: NY2268*)

### Online Supporter

West Berkshire







A local charity is seeking volunteers who can monitor a young person's progress as they work through an online intervention designed to support their mental health.

Supporters provide personal contact and non-judgemental feedback through weekly messages. The program itself is the therapeutic treatment – your role is one of providing encouragement and support to the young person.

No clinical experience is necessary – just an interest in helping others. Full training and regular supervision will be provided, and time commitment is around two hours a week. (Ref: NY2278)

#### **Operations Volunteers** Newbury

A local charity provides support and hot food to our homeless, our rough sleeping community, our vulnerable and those generally less fortunate than others.



Volunteers are required to help with the operational side of the charity in its donation stock room. The role involves receiving, collating and keeping donations organised and stocking vans with necessary items. Lifting and carrying up and down stairs will be part of this role.

The role can be carried out any day Monday to Thursday (daytime). Days and hours can be flexible to suit. This opportunity would suit helpful, motivated, committed and reliable volunteers. (*Ref: NY2328*)

# Out and About Volunteer

West Berkshire



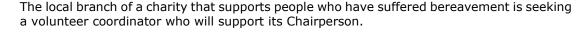


A Berkshire charity runs a service for older people who have become isolated and for whom short-term support can make a real difference.

Volunteers are needed who can give 2-4 hours a week to support people aged 50+ who need some extra help to reconnect with the local community. The aim is to enhance quality of life in cases where there is little or no social contact.

In this role, you would provide short-term intervention, visiting a client and working on an action plan. The role also involves accompanying the client on visits to community activities and reporting back to the project coordinator. Volunteering would normally be between 10am and 5pm and you would need to be available to volunteer for a minimum of six months. (Ref: NY2160)

# Outreach, Activities & Events Coordinator Newbury





You will help liaise with key stakeholders locally, help the team identify and run fundraising initiatives, help organise guest speakers and liaise with the central fundraising team. The role also involves carrying out some administrative tasks with regard to setting up online meetings and coordinating the Chair to attend local events.

The role would suit an enthusiastic and energetic volunteer with strong interpersonal and organisational skills. Average time commitment is approximately 4-5 hours a week. (**Ref: NY2208**)



#### Parent Support Volunteers

West Berkshire





Parents play a key role in creating a secure childhood for their children before they go off to school. But sometimes they need help... your help. Volunteers with parenting skills are required to undertake a five-week accredited training course. On completion of the training, you will offer friendship and support to other parents, visiting a family at home on a weekly basis.

This exciting and rewarding voluntary activity requires energy, commitment, reliability, creativity and good organisational skills. *(Ref: NY2)* 

#### Physical Activity Buddy West Berkshire

Are you someone that enjoys being active? Are you willing to help encourage those that are less confident about taking up activity?





Physical Activity Buddies are volunteers that will provide support to encourage those new/returning to activity. This will be over the phone and/or in person. If in person, this will be part of a group session.

The role would suit volunteers with good communication skills and an encouraging, supportive demeanour. The group sessions are currently held in Newbury, Thatcham, Calcot, Tilehurst, Theale, Pangbourne and Burghfield. (*Ref: NY2151*)

#### **Play Support Assistant** Thatcham

A local charity that provides play and friendship for children with disabilities and their families is seeking play support volunteers.





The role involves helping engage the children in fun-filled play opportunities, supporting before, during and after the session. Volunteers will help children within groups or one-to-one. Other duties include cleaning and tidying and setting areas up.

Days and hours are flexible – there are sessions Monday to Sunday. This role would suit reliable, patient and non-judgemental volunteers who are willing to learn skills. You can volunteer for this role from age 14. (*Ref: NY2492*)

#### **Press Officer**

West Berkshire





A local annual event gives artists the opportunity to open their art studios to the public and exhibit their work. A volunteer Press Officer is needed to help promote the event. This will involve liaising and building relationships with the local press and media, arranging calls for artists and writing press releases.

The role would suit someone with good communication skills who has an interest in the visual arts. The ideal volunteer will also have an ability to write interesting press releases, an ability to communicate with the media and a sense of humour. There are busy periods in February to May where you would be involved perhaps two afternoons a week. Throughout the rest of the year, time commitment would be possibly two afternoons a month. (Ref: NY2301)

#### **Project Ambassador**

West Berkshire





A local project aims to support socially isolated and vulnerable residents who are not digitally connected by providing them with an easy-to-use non-digital speaker and regular new recordings on USB stick. This will enable them to feel connected to the outside world, with recordings personalised to suit an individual's interests.

As an ambassador for the project, there are a few ways you could get involved, from researching and recording material to helping deliver the speakers and memory sticks. Perhaps you are involved in a performing arts or musical group that could make a recording or you could use your technical or administrative experience to help organise and document the material and keep records. Volunteers are also needed to promote awareness of the project and encourage referrals.

The role would suit volunteers with good listening and interpersonal skills. (Ref: NY2216)

#### **Property Manager** Newbury





The local branch of an organisation which offers a listening service to those in distress is seeking a volunteer Property Manager. In this role, you will be responsible for the maintenance of the Newbury property that the service operates from, responding to occasional calls to bring in plumbers, electricians or building and repair people. Annually, the branch compliance requires updating with health and safety and maintenance checks.

The role includes building management such as carrying out checks and risk assessments, ensuring safe practices and identifying faults. The charity already has an IT team, so that is not part of the role. General building and DIY skills would be a help, otherwise a positive approach and can-do attitude. Someone already working in the building trade would be ideal. Time commitment is on average a couple of hours a week; there are no specific days but you would need to available to respond to a problem. (Ref: NY2480)

#### **Pump Out Person**

West Berkshire





A local charity provides holidays on purpose-built canal boats for disabled, disadvantaged or elderly people and their carers. Trips take place between March and October.

Each of the boats have holding tanks that need to be pumped out and treated with chemicals each week, and volunteers are required on Friday and Saturday mornings in Great Bedwyn to do this task.

Full training is given, and this role is suited to those who don't mind getting dirty and have a "hands-on" approach. (Ref: NY1061)

#### **Puppy Parent Volunteer** West Berkshire

A national assistance dog charity is searching for amazing volunteers locally to help care for their puppies in training who will grow up to change the life of a disabled person.





Puppy Parent Volunteers care, train and socialise puppies in their own home under the guidance of the charity's expert trainers.

This a full-time volunteer role as the puppy/dog will live with you from 8 weeks old until it is ready to progress into advanced training (14-18 months old). Volunteers will need to be at home for most of the day and have access to transport. Full training and ongoing guidance will be provided. (Ref: NY2392)

### Puppy Raiser

West Berkshire





Become a volunteer Puppy Raiser and provide a puppy with a vital foundation for its future role supporting someone with sight loss.

This is a full-time role where a puppy will live with you for 12-16 months. The role will involve engaging with a puppy training programme, providing care and support, socialising your puppy and introducing them to a variety of environments to increase confidence, teaching the puppy to be comfortable alone, taking the puppy to monthly classes, meeting regular with a volunteer manager and completing short questionnaires.

Volunteers will need access to a car, have time to invest in raising and be physically able to handle large breed dogs (around 25-40kg). (Ref: NY2306)



#### **Radio Presenters**

Newbury



Are you a novice Nick Grimshaw? Do you have confident communication skills that could challenge Chris Evans? If you have personality, something to say and know what matters to local residents, then this is the volunteer opportunity for you. Get involved with a community radio station that has a strong local focus and is run by volunteers. A diverse range of topics including current affairs, history, eating out and technology are covered, but all with a local relevance.

New ideas are welcomed – and you'll be shown what buttons to press, or another volunteer could press them for you! *(Ref: NY1316)* 

#### **Reading Coach** West Berkshire

Could you help adults to learn to read? The local branch of a charity which provides helps adults learn to read is recruiting coaches.



In this role, you would coach an adult who is learning to read for half an hour twice a week, working at the learner's pace through a phonics-based reading programme. Sessions take place at approved local venues or online. Volunteers will be provided with ongoing support and two training courses, covering topics such as how to use the programme resources, learning techniques and establishing an appropriate relationship with the reader.

The role would suit reliable volunteers with a non-judgemental attitude and positive respect for others, with an ability to talk and listen in a patient and encouraging way. (Ref: NY2433)

# Reception/Front of House

Baughurst



Volunteers with a ready smile are being recruited to provide a friendly welcome to customers at a project in Baughurst. Monthly Sunday morning sessions are being held whereby local residents can bring along their portable household and personal items to be fixed, helping reduce landfill waste and saving the cost of buying replacements.

In this reception/front of house role, you will be the first person customers see. You will guide the customer through the booking in of their broken item and direct them to the repair zone, keeping them informed of any delays and managing the queue. The role would suit calm and approachable volunteers who are computer literate and enjoy working as a team to deliver a great service. (**Ref: NY2475**)

### **Referral Agency Liaison**West Berkshire



A local charity that provides essential support for those in our community who have a short-term food need is seeking a Referral Agency Liaison volunteer. Vouchers are issued by referral agencies, which individuals can then use to obtain emergency food parcels. This role involves developing the charity's relationship with referral agencies, actively extending its network, making new contacts and identifying new opportunities.

You will issue and distribute vouchers to referral agencies, share best practice and link with volunteers to identify key learnings and review data on the vouchers. Time commitment is a minimum of four hours weekly on a weekday during working hours. Volunteering can be from home or the charity's warehouse. The role would suit a volunteer with excellent communication, interpersonal and public speaking skills. (*Ref: NY2445*)

# Rehabilitation Support Volunteer

West Berkshire



Do you have empathy, an interest in criminal justice and rehabilitation and a firm set of personal boundaries? A charity with an excellent reputation for reducing re-offending is looking to recruit individuals who, along with other volunteers, will play a vital role in forming a 'Circle of Support and Accountability' around an individual who has been convicted of sexual harm.

You will receive extensive training and ongoing supervision and support. By actively contributing to the rehabilitation and reintegration process, you'll directly reduce the impact of sexually harmful behaviours on potential victims. Time commitment is 2-3 hours a week. (Ref: NY1400)

# **Repairers or Fixers**Baughurst



A project in Baughurst is running a monthly Sunday morning session whereby local residents can bring along their portable household and personal items to be fixed, helping reduce landfill waste and saving the cost of buying replacements.

The group is looking for volunteers for the sessions who have the skills to repair items and help people. Skills such as electronic, mechanical, mobile phones, computers, carpentry/woodwork, furniture, sewing, jewellery, clock mending, tool sharpening and fixing bikes are invaluable. Repairers are encouraged to involve the owner in the mending of items as much as possible. The role would suit those who enjoy interacting with people and working as a team to deliver a great service. (*Ref: NY2474*)

# Retail and Information Volunteer

Thatcham





A local nature conservation organisation is looking for volunteers to help run their shop and welcome desk. The shop aims to stock sustainable, recyclable goods while supporting local businesses and craftspeople. Volunteers will also operate as "front of house" for the visitor centre, engaging with visitors, helping them decide which route to walk, helping them identify a duck on the lake and perhaps selling them a new bird book!

The role would suit volunteers who enjoy talking to people and encouraging visitors to get the most out of their visit. (*Ref NY2189*)

#### Riding Assistant Lambourn









An organisation in Lambourn provides horse riding lessons to people with physical and learning disabilities. Volunteers are required to support the sessions, which run daytime weekdays (you can commit to as little or as much as you like, but most volunteers come for one session weekly).

Volunteers help prepare the horses, lead or walk alongside horses during the sessions and assist riders to mount/dismount. No previous experience is necessary – full training and support will be provided. The role would suit personable, fun volunteers. (*Ref: NY1940*)

#### S

### Sales Assistant





A Newbury donation centre raises funds to support vulnerable people in the UK. Could you help them by becoming a Voluntary Sales Assistant?

In this role, you will help display products/clothing on the shop floor, assist customers, promote Gift Aid to donors and assist in the sorting and preparation of stock.

The role would suit someone with excellent customer service skills and a good level of literacy and numeracy skills together with basic IT skills. Previous experience of a customer facing environment would be useful.

The hours are flexible but they would prefer that volunteers could give a minimum of one day a week for no less than four hours. (**Ref: NY2374**)

### School Ambassadors

West Berkshire







A Berkshire charity works in schools helping children develop their reading skills.

They are looking for School Ambassadors to help them engage with more primary schools to deliver their service. The role will involve identifying schools that need support, approaching schools and advising them of the service and presenting the charity's work to local headteachers and school governors.

Time commitment is two hours a month. The role would suit enthusiastic volunteers who are connected with the local community. Experience of working in schools or an active involvement with schools would be useful. (*Ref: NY2337*)

#### School Governor

Brightwalton







A primary school northwest of Newbury is looking to recruit new governors to its board. The board both supports and challenges the headteacher in the strategic direction of the popular village school. This is an opportunity to support both the children's education and the staff. The role involves both administrative tasks and occasional school visits.

There are approximately two meetings each half term, which are a hybrid of face-to-face and Zoom. The meetings are generally early evening, although one committee meets early morning. This is an opportunity to bring to the board your skills (perhaps financial, educational or managerial) but above all your enthusiasm for supporting the educational opportunities of the next generation. (Ref: NY2407)

### School Governors

West Berkshire







Governors are ordinary people with an interest in the education of children and young people. Governors are required for schools across West Berkshire.

As a governor, you would work alongside a headteacher and other governors in setting the strategic direction of a school. The skills and experiences required vary from school to school; you may have experience in data analysis, human resources or finance, or simply have an interest in schooling. (Ref: NY974)

#### School Holiday Play **Volunteers**

Thatcham





A local charity that provides play and friendship for children with disabilities and their families is seeking volunteers to help at their sessions over the school holidays.

You will support children with special needs on a 1:1 basis or as a group, also helping to set up and clear away activities.

Training will be provided, and you can volunteer from age 14 upwards. Previous experience of working with children is preferable but not essential, and help is needed for sessions on Mondays, Wednesdays and Fridays (10:00-3:00).

The play sessions promote social and emotional wellbeing for the children who attend, and allow families to feel supported. (Ref: NY2329)

#### **Schools Service Volunteer**

West Berkshire





A national charity that protects children is seeking School Service Volunteers locally. By becoming a volunteer, you will play a vital role in protecting a generation of children, helping them understand abuse and giving them the confidence to speak out if they need help.

Volunteers will visit local primary schools twice a month to deliver age-appropriate workshops. You'll get lots of initial training and support will be available when you start delivering.

The role would suit empathetic and sensitive volunteers with good communication skills, who are passionate about helping children. (Ref: NY2376)

### Scorers and Umpires

Newbury



Join a cricket club at the heart of the local community by becoming a volunteer scorer.

The requirement would involve scoring around ten games a season, sharing the load with other scorers. Time commitment would be seven hours every other Saturday.

Previous cricket scoring experience would be ideal but training/mentoring can be provided. Home games are played in Newbury; away fixtures vary but are no more than an hour away from Newbury. (Ref: NY2183)

#### Scout Volunteers Purley, Pangbourne





Your help is needed to create fun, challenge and adventure for young people in Purley and Pangbourne. Volunteers are needed to help with the running of beaver, cub, scout and explorer groups. Groups meet weekly in term-time and activities can include cooking, camping, community projects, games, badges and even Duke of Edinburgh Award.

Your role will be to support and encourage the young people to take part in the activities and try their best. Training and support will be provided, and you can volunteer for the weekly session that is most convenient for you. (Ref: NY1755)

# Serving hot drinks and cakes with a smile! Newbury





A Newbury based community café offers a safe space for parents and carers of children with Special Educational Needs or Disabilities (SEND) to meet with others in the same situation, share experiences and join in activities for mental wellbeing and relaxation.

The café is looking for a someone with a warm smile to serve hot drinks and cakes working with another volunteer. The role also involves setting up the modern and bright kitchen area beforehand and tidying away. Time commitment is three hours on a Friday morning, either monthly, once every six weeks or more often (you can choose which dates, term time only). You will need to be able to safely make hot drinks, apply food hygiene and be aware of different dietary requirements. The role would suit a friendly and empathetic volunteer; you do not need any experience of SEND parenting yourself. (*Ref: NY2507*)

#### Session Volunteers Newbury



If you are calm, friendly, practical and a good team player, then you could get involved with a Newbury based project that meets on Mondays, Tuesdays, Wednesdays, Fridays and Sundays to support the homeless.

The project offers friendly support to those in need, as well as a hot meal, groceries, toiletries, bedding and clothes.

Volunteers are needed to help with the preparation and serving of meals, washing up and the issuing of supplies. Volunteers should be open-minded, empathetic, calm and practical.

Volunteers commit to at least one session a month although many volunteers do more. (Ref: NY29)

# **Shop Assistant** Pangbourne





One of the country's leading charity shop outlets has a branch in Pangbourne. Volunteers are required at various times for general shop work to include pricing, sorting, general shop presentation display and till work.

The role would be suited to those with good customer service skills who enjoy volunteering as part of a diverse team. Volunteers have the opportunity to operate the till, with training provided for this. You can help play a part in reducing poverty and injustice by volunteering for the shop. Time commitment is one or two 4 hour shifts per week. (*Ref: NY1332*)

#### **Shop Assistants** Hampstead Norreys



Community shops provide a vital service to rural neighbourhoods, as well as selling essential goods.

If you are young or not so young, local or live further afield, a village to the North of Newbury would welcome your help in their popular shop. You could get involved with serving customers, checking stock and helping when new stock arrives. Meet new people, give to the community and pick up new skills. (*Ref: NY1535*)

## **Sighted Guides**West Berkshire

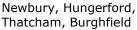




Sight loss can take away independence and confidence. Could you become a guide to help someone with visual impairment learn and practice a route? A goal is set to make sure you and the individual know what they want to achieve – this could be learning a route to the bus stop or train station, navigating the way to a local café or gym, or walking to work or college. In this role, you will help someone gain confidence to go out independently.

The role would suit friendly volunteers with patience and empathy. Volunteers do not need experience of sight loss as full training is given so you become a Level 1 Sighted Guide. Time commitment varies but is usually 2-3 hours per fortnight. *(Ref: NY2418)* 

### Signposting Volunteer Newbury Hungarford







A local charity which provides essential support for those with a short-term food need is seeking signposting volunteers. This role involves providing direct support to people using the service – making them feel comfortable, offering a listening ear, finding out what further support they need and signposting them to other services or groups.

There is a signposting folder giving details of other services to which any useful resources can be added. Time commitment is 12:30-3:30pm at a chosen centre (Newbury on Tuesday, Hungerford on Wednesday, Thatcham on Thursday or Burghfield on Friday). The role would suit empathetic volunteers with good communication and listening skills. *(Ref: NY2448)* 

#### Social Activities Assistant

West Berkshire



A local charity that supports people who are blind or visually impaired runs a programme of social activities for its clients.

These activities include museum visits, theatre trips, walks, boat trips and lunches. They are looking for volunteers to attend, support and guide participants and to join in the fun.

Time commitment varies and is very flexible – as a volunteer, you would be sent the activities calendar each month and would then decide what you wanted to support with. The role would suit friendly and patient volunteers who enjoy being part of a team, and training will be given. (Ref: NY2225)

#### Social Group Volunteer Kingsclere



Volunteers are being recruited to help at a social group for older people in Kingsclere. This informal, friendly social group offers a range of fun and engaging activities to support and promote the wellbeing of older people – everything from quizzes and games to chair exercises and singing. As a volunteer, you will help run the activities, prepare refreshments and help with occasional outings.

Training will be given, and the role would suit friendly and helpful volunteers who enjoy being part of a team. The sessions run on Tuesday mornings. (Ref: NY2414)

#### Social Media Coordinator West Berkshire



A local charity that provides essential support for those in our community who have a short-term food need is seeking a volunteer to coordinate its social media. The role involves promoting the work of the charity and encouraging food donations through channels such as Facebook, Twitter and Instagram.

In this role, you will set up social media channels that are not already in place, monitor and update pages, respond to comments and generate content to promote the service's work, encourage donations and bust myths. Time commitment is 1-2 hours a week from home (flexible times and days). The role would suit an organised volunteer with excellent communication skills, experience in social media and an eye for detail. (*Ref: NY2444*)

### Social Media Manager West Berkshire



A local organisation that was set up to bring together diverse communities in West Berkshire is seeking a volunteer Social Media Manager. This role involves keeping the organisation's social media platforms up-to-date (currently Facebook and Instagram, but they would like twitter and LinkedIn).

You would work closely with the organisation's directors and volunteer management team who would provide content. You would post, repost and share, create content for specific events and projects, and find diverse ethnic communities' social media groups to follow. The role would suit a self-motivated volunteer with previous social media experience. Volunteering is home-based with minimum time commitment being an average of 5-10 hours a week including meetings on Teams or Zoom. (Ref: NY2503)

# Social Media Volunteer with an interest in disability



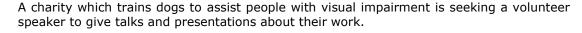




Are you familiar with social media and creating content for it? Do you have an interest in disability? The local branch of a charity that provides custom-made equipment and gadgets to increase the independence of those with disabilities is seeking a volunteer to join its social media team.

In this role, you will regularly create, maintain and post items of interest to potential clients and healthcare professionals. The organisation can supply editorial content, images and ideas, but needs someone who has the expertise to maintain the necessary frequency of exposure. The time required is up to the volunteer, but might be an hour or two each week. The role could be done in the evening and at weekends for those working. (*Ref: NY2494*)

#### **Speaker** West Berkshire





Talks will be delivered to local organisations, but some may require more travel. The role would suit an enthusiastic volunteer who is a natural speaker with an ability to tailor a presentation to suit the audience. (*Ref: NY1551*)

#### **Speaker**

West Berkshire



A cancer charity that supports children, young people and their families is seeking volunteer speakers to help promote their work.

This role involves giving talks and presentations about the charity, proactively approaching organisations to organise talks and collecting cheques from groups.

Time commitment is flexible to fit around you, but you will need to be able to commit to some evenings and weekends. The role would suit confident and articulate volunteers who enjoy meeting people. (Ref: NY2058)

#### **Speaker**

West Berkshire



Could you deliver inspiring talks and workshops about the importance of clean water, decent toilets and good hygiene to transform people's lives for good? An organisation that works internationally and is determined to make these available to all is recruiting volunteer speakers locally.

In this role, you will talk about important work of the organisation, inspiring people to take action. Volunteers will need availability to deliver a minimum of four talks a year, to organisations such as schools, businesses and groups. The role would suit those with a passion for public speaking who are competent using PowerPoint. (*Ref: NY2370*)

## Special Need Support Volunteer

Hamstead Marshall



A farm project in Hamstead Marshall supports adults with learning disabilities and difficulties. The farm grows fruit and veg, flowers and herbs, and provides an opportunity for clients to engage in purposeful activity while connecting with nature and interacting with peers and the community.

Volunteers are needed to help at the sessions. Volunteers will work alongside the gardener to put together tasks for the day and help ensure they achieve their goals. The role would suit volunteers who enjoy gardening and being outside and are passionate about supporting those with special needs. The role is available on Mondays and Thursdays (10:00-3:00). (Ref: NY2385)

#### **Sports Assistant**

West Berkshire





A local charity that supports people who are blind or visually impaired runs a programme of sports activities for its clients. Volunteers are required to help with these activities. You can either focus on the sport that interests you or you may wish to volunteer across several activities. The charity runs both adults' and children's activities.

Activities on offer include tandem cycling, rock climbing, golf, running, dragon boating, swimming, tennis and more.

Time commitment varies and is very flexible – as a volunteer, you would sent an activities calendar each month and then decide what you wanted to support with. The role would suit friendly and patient volunteers who enjoy being part of a team, and training will be given. (Ref: NY2226)

## **Steward** Newbury

A local arts centre, which shows some of the best music, comedy, art and family entertainment on tour in the UK, requires volunteer stewards.



As a steward, you would show people to their seats, sell ice creams, escort people to safety in the event of an emergency and... watch the performances! Ideal for a numerate volunteer with good common sense and an interest in entertainment. (Ref: NY802)

### **Stock Processor**

Newbury



A Newbury charity shop is looking for volunteer stock processors to join their team. In this role, you will volunteer in the dedicated processing area, sorting through donated items and making them ready to go on the shop floor for sale.

Jobs that volunteers can get involved in include making customers feel welcome; rotating stock, sorting, steaming and tagging donations; serving at the till; housekeeping and tidying window displays. Time commitment is flexible, but a minimum of two hours a week works well. (Ref: NY2489)

### **Stockroom Volunteers**

Newbury



A charity that supports life-limited and life-threatened children and their families has a shop in Newbury, specialising in second-hand books, furniture and toys. The shop is seeking volunteers to specifically help in its stockroom. This role involves receiving donations at the back door, assisting customers with collect by car items, some lifting/manual handling and sorting/cleaning bric-a-brac and toys.

The role would suit reliable volunteers who enjoy being part of a team and are able to take direction, contributing to the overall running of the shop. (*Ref: NY2455*)

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#### Tactile Picture Painter for books for blind children

Kingsclere





If you are creative and have an eye for detail, you may be interested in a volunteer role with a charity based in Kingsclere that creates and publishes books for people who are blind or partially sighted.

The charity is looking for volunteers for their painting studio. In this role, you will paint the simple, raised, tactile pictures that go inside children's picture books.

Time commitment is 3+ hours per week (the role is available Monday to Thursday daytime). The role would suit someone who enjoys painting. (*Ref: NY2266*)

### **Team Leaders**

West Berkshire



A local charity provides holidays on purpose-built canal boats for disabled, disadvantaged or elderly people and their carers, and is seeking volunteer team leaders. Trips take place between March and October.

The team leader is the main source of contact with the boat hirers at the start and end of their holiday, and liaises with other volunteers to ensure that the boat is ready for each new group. The "turnarounds" take place in Great Bedwyn on Friday and Saturday mornings. Ideal for people with good communication and organisational skills. (*Ref: NY1060*)

### **Tearoom Assistant**Basildon



A local National Trust property is looking for volunteer tearoom assistants, to help make their catering outlet a clean and friendly place for visitors.

Volunteers will talk to visitors whilst they are being served, clear trays and tables, help with washing up and ensure there is sufficient cutlery and crockery. The role would suit enthusiastic and friendly volunteers who enjoy meeting people. Time commitment is preferable fortnightly, and the role is available seven days a week (mainly 11:00-3:00). (Ref: NY1804)

### **Tech Buddy**

West Berkshire





A local charity that supports people who are blind or visually impaired is recruiting volunteer Tech Buddies.

In this role, you will help individuals who have an issue using technology such as a smartphone, tablet or virtual assistance device. In the first instance, you will try to help remotely over the phone. Sometimes, volunteers visit people's homes – you can choose whether you do home visits or not.

Your role may involve installing apps, such as software to help with management of household matters. The role would suit a patient and flexible volunteer who knows their way round devices and has experience with software and software settings. (*Ref: NY2230*)

#### **Telephone Befriender**

West Berkshire





A local charity that supports people who have a visual impairment or are blind runs a telephone befriending service. The aim is to reduce the isolation that individuals may be experiencing.

As a telephone befriender, you would make weekly calls to a person with sight loss. The aim of the call is to provide a friendly chat, and you will ask the individual about their week. Most calls last around 30 minutes. After the call, you complete a short online form to record that you spoke and to let the charity know if anything needs to be followed up.

The role would suit good listeners with a cheerful disposition. (Ref: NY2142)

#### Telephone Buddy

West Berkshire





Bring your listening skills to support people living with cancer to feel less isolated and lonely. A leading cancer charity is recruiting volunteer telephone buddies.

The role involves speaking to 1-3 people loving with cancer every week for up to twelve calls, adopting a non-judgemental and supportive approach, completing post-call reports, joining group catch-up calls every 4-6 weeks and signposting to additional support if required.

Days/times are flexible but you would usually commit 1-2 hours a month. The role would suit patient and reliable volunteers with good empathy and communication skills. (Ref: NY2473)

### Till Assistants

Newbury



A Newbury charity shop dedicated to fighting poverty and inequality is seeking till assistants.

Volunteers will receive training and support so that you can help the shop sell lots of goodies each week, whilst providing customers and donors with amazing service.

Time commitment is 4-8 hours a week, and the role would suit volunteers who enjoy being part of a team, meeting new people and making a difference. (Ref: NY2287)

### **Team Administrator**

West Berkshire



A local voluntary group helps people stay warmer and reduce their energy bills by fixing gaps that cause draughts. The group is seeking a dedicated volunteer team administrator. The primary responsibility of the role is to liaise with clients and volunteers to coordinate visits to houses and ensure effective appointment scheduling. You will maintain records of appointments and volunteer availability, communicating effectively via phone, e-mail and texts.

This is a remote role, with the volunteer team getting together occasionally. The role would suit an organised volunteer with strong interpersonal skills, familiarity with computers and the ability to use office software. The role requires one hour per week. (Ref: NY2459)

#### Thatcham Event Ambassadors

Thatcham



Do you have an interest in the arts, events and people?

A programme of exciting events in Thatcham is planned for 2022. The main event is a Family Fun day on Sunday 26th June. This event features a variety of attractions such as a petting farm and fun fair, as well as local community stalls. Volunteers are needed to help set up the site, guide stallholders to their pitches and give information to visitors. There is also a packed Arts and Leisure Festival taking place in October, and the Christmas lights switchon in December.

You'll meet new people, gain event experience and hopefully have a great time providing support! (Ref: NY2111)

### Therapy Gardeners

Newbury





Join the team of volunteer gardeners at a local health service provider and help provide and develop an oasis of calm for the patients.

This role involves maintaining and developing the outdoor space, safe use of garden tools, digging and planting and weed management. There may be some direct contact with patients depending on your availability and preference. If you have a good knowledge of gardening, they would be interested in hearing from you.

Volunteers generally come in once a week for about four hours - the regular session for volunteers is 9:00am - 1:00pm on Mondays. A list of jobs can be left if you can only make another time. (Ref: NY2210)

#### **Tool Ambassador**

West Berkshire





A Christian charity collects unwanted tools, refurbishes them and then sorts them into trade kits to send across the world for livelihood creation.

Tool Ambassadors are the volunteers that members of the public contact to donate tools. The role involves collecting donated tools, loading them into boxes and storing them before arranging for them to be picked up by a van. Members of the public will contact you by email or phone day or evening, but when you collect is up to you.

The role would suit friendly volunteers are happy to drive round to make collections. (Ref: NY2322)

# **Toy Library Volunteer** Mortimer



A service in Burghfield and Mortimer gives families the opportunity to borrow a wide range of children's toys and puzzles at a very low cost.

Volunteers are required to welcome families and explain how the service works. You would facilitate loans, completing the necessary paperwork, collecting money and issuing the toys. When toys are returned, they are checked and the paperwork is amended. At the start of the session, toys are taken out of the cupboard to display to families and returned at the end.

This is a fun role helping children choose toys and chatting to families. Time commitment is two hours per month on a Tuesday or Saturday (between 9:30 and 11:30). (*Ref: NY2107*)

#### **Treasurer** Newbury



A local day centre for older people is seeking a volunteer treasurer. They are looking for someone passionate about ensuring they continue to be a good place to grow old well who also has a professional accounting, finance or similar qualification.

You will have a good understanding of financial management/reporting and experience in establishing or setting out strategic goals in a business setting.

The role involves viewing figures and making adjustments in Xero; strategic reviews of figures and presenting quarterly figures, profit and loss reports and balance sheets; budget preparation, preparing cashflow forecasts and preparing information for the accountants. The finance committee meets quarterly (early on a Monday evening) with the full trustee meeting held at the same time the following week. Time commitment is several hours each month. (Ref: NY2396)

## **Treasurer/Bookkeeper** Thatcham



A Thatcham charity which provides transport for medical, social and shopping purposes is seeking a new treasurer. The role could be combined with that of a bookkeeper, or kept separate. The treasurer is a trustee and reports to the trustee board and at AGMs. The role involves overseeing the accounting and financial reporting, operations, procedures and policies. The bookkeeper records all financial transactions and raises invoices (there is a Sage package available, but it is currently on spreadsheets).

Other tasks include banking cash and organising floats for fundraising events. Ideally, the treasurer will have experience of charity accounting, and the bookkeeper would have prior experience. Most of the work can be done at home and it would be useful to sometimes be able to attend the office during business hours (weekday mornings). Time commitment is around four hours a week. (*Ref: NY2440*)

# **Treasurer** Newbury



Volunteer Centre West Berkshire provides services for the less able, volunteer recruitment work, advises the charitable sector and runs projects contributing to the local voluntary sector. After an impressive 17 years, our treasurer is retiring next March. We now seek a new Hon Treasurer to give the board guidance on the charity's financial standing. Accounts are maintained and payments made by an accounts officer using QuickBooks.

The treasurer advises trustees quarterly and works with our senior officer to produce an annual budget and prepare end of year accounts. The charity's payroll has 2 full time and 10 part time staff and around 60 volunteers. Payroll is outsourced. Annual turnover is circa 250,000. The charity has proper reserves and funding arrangements in place for 3 years and the accounts are in very good order. The ideal treasurer will have financial experience of budgets for a small/medium sized organisation, be familiar with charities and be able to work collaboratively. (*Ref: NY2457*)

# **Trustee** Newbury





A Newbury charity runs creative activities such as drama, dance and filmmaking for young people and adults with learning disabilities. The charity is looking for a trustee who can help them fulfil their mission and objectives. Trustee meetings take place every three months with a continuous commitment from all members to promote events and raise awareness of the charity's work.

A background in advertising, law, communication, administration, funding, volunteer recruitment or HR would be beneficial but not essential. What is required is a good sense of humour and a commitment to continued development. (Ref: NY1736)

#### Trustee

Thatcham



Do you have an interest in historical buildings and the local community? Could you assist in the promotion and preservation of a local building that is hired out to local leisure and education groups?

A new trustee is needed for an organisation that looks after this building, which has a 700 year history. You will play an important role in promoting and supporting the organisation's work. The time commitment is approximately five meetings a year, plus ad hoc business between meetings. (*Ref: NY2004*)

### **Trustee** Newbury





A Newbury-based charity that provides support to people whose lives are affected by mental health issues is looking for new trustees. They would particularly welcome people with financial, legal, fundraising, IT or HR skills, from any sector. The charity is looking for people who can empathise with those experiencing mental health issues. It is important that you share the charity's values, have a belief in the value of every individual and have a desire to help the charity continue to grow.

You should also support real service user empowerment and leadership, and be able to work constructively with the members' management committee. The role would suit thoughtful, organised and compassionate volunteers. Trustee meetings are held every six weeks in the evenings. (*Ref: NY2165*)

### **Trustee**West Berkshire



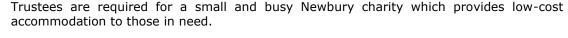


A charity which provides victims of domestic abuse with free legal advice is looking to recruit new trustees to strengthen and support its existing team.

Trustees ensure the organisation has solid plans in place to achieve its aims and that its funding is being used appropriately. They are specifically looking for people with a background and expertise in finance and accountancy, a legal background, experience in executive business growth and health and social care experience.

Ideally, trustees should have knowledge of the issues facing those who have experienced domestic abuse and experience of connecting with fundraising. Trustee meetings are held quarterly in the evening. (*Ref: NY2334*)

# **Trustee** Newbury





The ideal candidates will bring to the board of trustees one or more of the following – management experience in a not for profit or commercial environment, a track record of business and financial acumen or a social work background. The charity is looking for someone who is committed to the work of the charity and understands the principles of good governance.

There are four trustee meetings per year; trustee meetings are usually held on a Monday at 1pm and last a maximum of two hours. (Ref: NY1927)

### **Trustee**Newbury





A small charity promotes, maintains and advances education and appreciation of the arts in West Berkshire and the surrounding area. It runs art-based workshops, an art hub café and events, and also aims to improve people's wellbeing and inclusion through these.

The charity is looking for new trustees to help advance its aims. They are looking for help in many areas, including PR, fundraising, health and safety, general HR and administration. The role would suit enthusiastic team players who are friendly and approachable, ideally with an appreciation of the visual arts.

There are five trustee meetings a year (normally on a Tuesday between 4:00 and 6:00), plus additional time for specific roles, according to availability. *(Ref: NY2406)* 

### Trustees West Perkebire





Volunteer Centre West Berkshire has been around since 1974, and provides free impartial information on volunteering opportunities available locally, alongside services such as a befriending project and voluntary sector support.

We are seeking to strengthen our team with the addition of trustees with backgrounds in HR and the voluntary sector. Trustees meet every ten weeks on weekday afternoons (usually a Friday). Trustees will offer guidance and expertise and become involved in other projects on an ad hoc basis. If you are a good team player, with expertise in the community, we would be interested in hearing from you. (Ref: NY1449)

#### **Trustees**

Wash Common



A community centre based in South Newbury that provides a vital meeting place for many groups is seeking new trustees.

The role of the trustees is to see the management of the organisation is undertaken appropriately.

The role does not involve a heavy time commitment. Trustees attend some of the committee meetings (held on a Tuesday evening every six weeks) and spend some time outside of these meetings reading documents and financial reports. (Ref: NY2239)

#### **Trustees**

West Berkshire





An adoption charity which also provides family support services across the southeast is seeking new trustees. The charity empowers women to make informed decisions about their lives and helps keep families safe when there has been domestic abuse.

They are particularly looking for individuals with experience in fundraising, business strategy, digital development, legal, criminal justice, adoption or safeguarding. The charity is working proactively to develop a trustee board that is representative of its diverse service users.

Time commitment will be around one day a month with quarterly board meetings (held during the working day on Zoom, with occasional meetings in the Reading area). (Ref: NY2378)

#### **Trustees**

Newbury





A local arts centre is looking for volunteer trustees. They would welcome interest from people with particular expertise in the areas of legal, people leadership and wellbeing, arts and community engagement. In this role, you will contribute actively to the organisation's strategic direction and ensure the charity is carrying out its purposes for public benefit. You will help ensure the charity pursues its objectives and complies with regulations. The role would suit volunteers with entrepreneurial thinking, good analysis and judgement and sound decision making in a team environment.

Time commitment is four board meetings per year. In addition, trustees are expected to sit on sub committees or subsidiary company boards. (Ref: NY2219)

#### **Trustees and Directors** Greenham





A charity that runs a visitor centre dedicated to Greenham's history is seeking new trustees and directors to strengthen their existing team. They encourage applicants with all experiences, but are particularly looking for volunteers who could aid engagement with younger audiences, fundraising, museum operations and volunteers/HR.

The role requires attendance at one evening meeting a month (6:30-8:00pm) and some hours in between meetings to act on decisions. As the charity continues to grow, it is important that directors and trustees are adaptable and able to inspire other volunteers. The role would suit enthusiastic volunteers who can bring ideas, energy and action to the role. *(Ref: NY2299)* 

### **Trustee and Treasurer**

West Berkshire/National





An advocacy charity that works with people from all walks of life and has already supported thousands of disadvantaged and marginalised people wants to strengthen its board of trustees, including recruiting a treasurer.

Time commitment averages one day a month. Meeting locations are either face-to-face or virtual, and trustees receive out-of-pocket expenses such as travel. Meetings are in one of the areas of the country where the charity operates. They are looking for individuals who can demonstrate one of the following: experience of working in diverse communities, experience of using advocacy services, an understanding of the lives of vulnerable adults, teamwork communication and skills, strategic vision governance/finance/entrepreneurial experience. (Ref: NY2508)

### Trustee with Aquatics-**Leisure Experience**

West Berkshire





Do you have experience of pool design, construction and operation, or experience in managing projects relating to leisure-aquatics facilities? A West Berkshire organisation, which runs a successful gym for people with disabilities, is planning to add hydrotherapy to its service. As such, they are looking for someone with experience of this area to join their team of trustees to provide guidance. The role will involve agreeing specifications for design and construction, and ensuring that legal and best practice guidelines are followed.

The project is expected to build from an initial involvement of 2-3 hours a week, rising during the key stages of design and implementation. (Ref: NY1834)

#### **Typist/Proofreader** Kingsclere





A charity based in Kingsclere makes books accessible to blind and partially sighted children and adults. Their picture books include braille alongside raised tactile pictures and an audio guide.

The charity is looking for volunteers to join their team as typists/proofreaders to contribute to the production of the books. The role involves typing book text into a Word document and proofreading the text. Volunteering can be carried out from the charity's office or from home. Time commitment is very flexible, but could be around four hours a week. The role would suit computer literate volunteers with an eye for detail. (*Ref: NY2487*)



# **Unit Leaders and Assistant Leaders**Newbury





Get creative, have fun and be an inspiring role model to girls and young women in the Newbury area. As unit leader or assistant leader, you'll join a team of volunteers to run the unit, plan meetings and deliver awesome activities.

The role involves planning and delivering activities, safeguarding, maintaining standards for your unit, completing training and following policies, communicating with parents and carers, keeping records and sharing issues with local commissioners.

The role would suit flexible volunteers with good teamwork skills, attention to detail and personal and digital communication skills. Leaders usually spend two to five hours a week outside of unit time on the role. Training will be provided. (*Ref: NY2394*)



#### Van Management Volunteer Newbury



A local charity provides support and hot food to our homeless, our rough sleeping community, our vulnerable and those generally less fortunate than others.

Volunteers are needed to get the van ready for the charity's food provision sessions. This role includes cleaning and stocking the van and organising food ready for the commencement of sessions.

Time commitment is two hours on a Wednesday (flexible timing between 9am and 4pm). The role is based in Newbury and would suit helpful, motivated, committed and reliable volunteers. Training, including food hygiene, will be given. (*Ref: NY2327*)

#### **Venue Organiser** West Berkshire





The local branch of a charity which provides reading coaching for adults is looking to recruit a volunteer Venue Organiser.

This role presents an opportunity to liaise with organisations in the local community to find and arrange suitable reading venues. Typical venues include libraries, churches, businesses and other organisations. You will check premises are suitable, confirm arrangements with venues and manage the relationship between the venues and the group.

Time commitment is about an hour a week and the role would suit a volunteer with good people skills, an ability to develop strong working relationships and ideally, experience of networking. (*Ref: NY2365*)

# Virtual Activities Assistant

West Berkshire





A local charity that supports people who are blind or visually impaired runs a programme of virtual events for its clients. These include quizzes, coffee mornings, wine tastings and more, with activities constantly evolving. Volunteers are needed to contribute to and support the programme.

Time commitment varies and is very flexible. The role would suit friendly and patient volunteers who enjoy being part of a team, and training will be given. (**Ref: NY2229**)

#### Visitor Reception Volunteers Burghclere



Do you know that the only National Trust property dedicated to the First World War is just a few miles out of Newbury? You will be the welcoming face of the property, ensuring that every visitor is special and unique and you will make that visitor's experience feel personal and valued.

You will have the chance to talk to many diverse and fascinating people, many of whom have stories to share. No previous experience on art or history is required as full training will be given, but you must have a welcoming nature and willingness to muck in. The property is open Thursday to Sunday, between March and November each year. Time commitment is a morning or afternoon a fortnight. (*Ref: NY424*)

#### Visitor Welcome and Car Parking Assistant Basildon



A local National Trust property is looking for volunteers to help out in its car park. The role involves providing a warm and friendly welcome to visitors, directing them to free parking spaces and keeping in touch with staff and volunteers using the property radio system. Visitors may sometimes require additional assistance, for example with wheelchairs or pushchairs.

The role would suit positive, friendly and well-organised volunteers. Time commitment is preferably fortnightly, and the role is available 7 days a week, mornings and afternoons. (*Ref: NY1036*)

## **Volunteer Ambassadors**West Berkshire





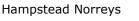




They are looking for Volunteer Ambassadors to raise awareness and encourage others to become volunteers in schools. The role involves leafleting the local area, identifying areas for displaying leaflets, presenting and talking about volunteering in schools, attending volunteer recruitment events and identifying local magazines to promote through.

Time commitment is two hours a month. The role would suit enthusiastic volunteers who are connected with the local community. (*Ref: NY2336*)

### Volunteer Coordinator







A local visitor attraction which houses over 600 species of plants and animals also has a team of 30-40 volunteers. A Volunteer Coordinator is needed to help with the general running and growth of volunteering.

The role involves administration (for example, processing volunteer applications), coordinating volunteer inductions, keeping volunteers updated of news and communicating with external agencies.

The role would suit a self-motivated volunteer with strong communication skills and admin experience. Time commitment is one day a week. *(Ref: NY1991)* 

#### Volunteer Manager Newbury



A local organisation that was set up to bring together diverse communities in West Berkshire is seeking a Volunteer Manager. This role involves managing and supporting the recruitment process for new volunteers, conducting inductions, supporting the directors to align volunteer activities to organisational goals, attending weekly meetings to keep up-to-date with developments, ensuring volunteers are aware of essential information and conducting volunteer reviews.

This role requires attendance at the organisation's weekly café (Wednesdays, 10:30am-2pm). Additional admin and management from home is expected to be five hours per week. The role would suit someone with strong organisational and interpersonal skills, who is passionate about fostering a positive volunteer experience. (*Ref: NY2502*)

# **Volunteer Recruiter**West Berkshire

The local branch of a national charity provides reaching coaching to adults.



If you're a people person, their Volunteer Recruiter role will give you the opportunity to be the first point of contact for others looking to volunteer with the group, and you will have overall responsibility for managing recruitment and interviews.

The role will also involve making sure that volunteers feel properly supported, valued and are kept informed, and also working with the rest of the group to identify means of attracting volunteers. Time commitment is two to three hours a week. The role would suit an enthusiastic volunteer with good communication skills who is able to travel across West Berkshire. Ideally, you will have experience of interviewing. (*Ref: NY2364*)

#### **Volunteer Reader**

West Berkshire





Can you spare an hour or two a week to listen to children read in a primary school? A national reading charity is looking for volunteers who can help transform a child's reading ability. You will be matched to the closest local school needing help, and your support could have a great impact on a child's life, enabling them to explore new worlds of knowledge, inspiration, creativity and fun.

Volunteers will need a good command of spoken and written English. (Ref: NY2108)

#### Voucher Input Administrator

West Berkshire





A local charity provides essential support for those with a short-term food need. Vouchers for using the service are issued by referral support agencies. People can then exchange their voucher for an emergency food parcel.

This is an incredibly valuable data entry focused volunteering role, inputting data from the vouchers into an online data collection system and recording any errors, giving crucial information about the charity's operations and helping shape its services.

This is a home-based role, with volunteering taking place between 9 and 11am, on a Monday or a Wednesday. The role would suit a self-motivated and confident volunteer with a high degree of confidentiality and discretion, excellent attention to detail and competent IT skills. (Ref: NY2447)

#### W

# Walk Leaders West Berkshire



Improve your health and wellbeing whilst sharing some of West Berkshire's beautiful country and town locations with others. There is a timetable of walks that take place across the district and of varying length and pace.

As a volunteer walk leader, you could get involved in scheduled walks, or perhaps plan your own. By giving just a little time, you could help yourself and others get active and healthy. *(Ref: NY1451)* 

### Wheelchair Basketball Volunteers

Thatcham





A local club provides one of the few opportunities in Berkshire for youngsters with disabilities to participate in wheelchair basketball. The successful club is run completely by volunteers, and the founding chairperson is keen to take the club forward by recruiting new trustees.

Volunteers with a range of skills are needed to join the committee or get involved in a "hands on" capacity, such as assisting with coaching. (Ref: NY563)

#### Work Support Volunteer Newbury



A disability charity runs a programme in Newbury on weekdays whereby adults with learning disabilities experience a real working environment. Volunteers are required to join their team and support the users of the service whilst they undertake tasks such as counting and collating mailshots.

This is an opportunity to experience the rewards of helping adults with learning disabilities, developing their skills and independence and increasing their self-esteem. Ideal for patient volunteers with a calm and approachable manner. (*Ref: NY574*)



#### Youth Ambassador West Berkshire





A local project aims to support socially isolated and vulnerable residents who are not digitally connected by providing them with an easy-to-use non-digital speaker and regular new recordings on USB stick. This will enable them to feel connected to the outside world, with recordings personalised to suit an individual's interests.

The project is wanting to hear from local youth who could contribute to the recordings. Could you make spoken word recordings? Perhaps you are musical or involved in the performing arts and could make a recording. Maybe you could act as a DJ introducing segments. Or you could use your technical skills to help others use apps such as GarageBand. Volunteers could also promote the project and encourage referrals locally. (*Ref: NY2221*)

## Youth Club Leaders Tilehurst



An organisation in Tilehurst provides a safe and secure environment for young people to enjoy themselves, make new friends and develop their social skills. Volunteers get involved with activities such as arts and crafts, cooking, pool, table tennis, team games, discos, theme nights and karaoke. The role would suit volunteers who enjoy engaging with young people and being part of a team.

The sessions run on Friday evenings term-time only, with volunteers required between 6.45 and 9.45pm; commitment can be weekly or fortnightly. Support and training will be provided. (Ref: NY2137)

#### Youth Club Sessional Volunteer Lambourn

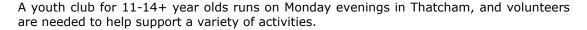
Can you sit down and natter with a group of children about whatever interests them? Can you offer a skill they might like to learn? Perhaps you are sporty, creative or like games...



A project in Lambourn needs volunteers for their Youth Club on Mondays from 6:30 to 8:00pm. They have upwards of 50 young people attending, aged 9-14. Volunteers are needed to help set up and close the sessions, welcome the young people, run the tuckshop, supervise the various activities (such as pool, table football, games, crafts, sports and projects) or assist with planning, fundraising and governance.

The Youth Club would like a regular commitment of a minimum of two sessions a month so that relationships and continuity can be formed. (*Ref: NY2393*)

#### Youth Club Volunteer Thatcham





Could you help run sporting activities such as basketball or football? Perhaps you have a special interest in arts, crafts or music that you could share. Or maybe you could help out by running the tuck shop.

Previous experience would be preferred but is not essential. All that's needed is a passion and enthusiasm for supporting young people. (*Ref: NY1952*)

### Youth Club Volunteer Thatcham

A youth club for 7-11 year olds runs on Friday evenings in Thatcham, and volunteers are needed to help support a variety of activities.



Could you help run sporting activities such as basketball or football? Perhaps you have a special interest in arts, crafts or music that you could share. Or maybe you could help out by running the tuck shop.

Previous experience would be preferred but is not essential. All that's needed is a passion and enthusiasm for supporting young people. (*Ref: NY1555*)

#### Youth Club Volunteers Hungerford



Help is needed at activities sessions for young people in the Hungerford area. Volunteers are being recruited to assist with the youth clubs on Monday, Tuesday and Wednesday evenings, helping to create new opportunities for young people such as cooking, sports, crafts and music. It may be you have an interest in one of these areas but there is plenty else going on that you could help with, such as running the tuck shop.

Volunteers should be friendly, have a warm smile, be approachable to all and be good at communicating with young people. A commitment of one session a week during term time would be welcomed, but they are also interested in hearing from volunteers who can commit some time even if it is not every week. Training will be provided. (*Ref: NY2244*)

#### Youth Support Volunteer Greenham

A scheme in Greenham that supports young people is looking for volunteers to assist with its activity sessions.



Volunteers are required on Tuesdays from 4:00 to 5:30pm or Thursdays from 4:30 to 6:00pm. The Tuesday session is for school years 2-4 and activities include crafts, games and sports. The Thursday session is for years 7+, and is similar but more suited to teenagers. Trips such as swimming, ice skating and bowling are also organised.

The role includes setting up/packing away equipment, helping delivering activities and supporting the young people to reach their full potential. (*Ref: NY2128*)

#### Youth Worker Volunteer Calcot

Youth Worker Volunteer An initiative in Calcot is looking for volunteers to help run a Youth Club.



The club caters for 11-14 year olds and volunteers are required to help organise and supervise activities, run a tuck shop and deal with admissions.

The role would suit volunteers with good communication and team work skills. An ability to organise activities such as art, crafts, dance, music or cooking would be an advantage. The club is on a Thursday evening, with volunteers required between 6:30-8:30pm. (Ref: NY2313)

You've reached the end! Still not sure about which role is right for you? We are here to help. Contact us at <a href="mailto:vbase@vcwb.org.uk">vbase@vcwb.org.uk</a> or call 01635 49004